



## Atlanta Regional Workforce Development Board Members

- ✓ Commit to the mission and vision values of the Atlanta Regional Workforce Development Board (ARWDB).
- ✓ Establish and promote workforce development policies that improve the social and economic life of the region.
- ✓ Select and charter operators of customer-driven One-Stop Career Resource Centers which provide services to assist individuals seeking employment, training and education services.
- ✓ Forge collaborations among business, union, local elected officials, government, and community groups to work on workforce issues, such as workforce preparedness and incumbent worker issues.
- ✓ Assist in coordinating economic development and workforce development strategies in local communities.
- ✓ Influence the design and performance of an integrated system that prepares youth for successful employment.
- ✓ Assist with special demonstration projects related to high growth initiatives.
- ✓ Enhance external communications by bringing important outside views to the board and, in turn, communicating board and organizational policies to key external constituencies.

### Qualifications

- ✓ Desire to make a positive impact on the quality of life in the community.
- ✓ Commitment to devote time and talent in partnering with other organizations to improve the quality of the workforce.
- ✓ Belief in the shared values of equity, customer choice, competition, and life-long learning.
- ✓ Position as a senior-level decision-maker in your organization.

### Time Requirements

- ✓ The board meets quarterly and uses strong working committees to oversee the system.
- ✓ Average time commitment for members is four hours per quarter.
- ✓ Individuals are appointed for terms of two to three years, as indicated in their appointment letter.

### Expectations

- ✓ Come well-prepared to meetings.
- ✓ Join at least one standing committee of the board.
- ✓ Notify the ARWDB Chair or staff when unable to attend meetings.
- ✓ Do not send a representative; actively participate through meeting attendance, questioning, advice, and advocacy.
- ✓ Act and vote on behalf of the broad mission and long-term interests of the board, but not based on the interest of a single constituency.
- ✓ Avoid conflicts of interest, but if they are unavoidable, disclose conflicts and follow board policies for removing oneself from a discussion and/or vote.
- ✓ Respect the confidentiality of board deliberations and information provided to the board.
- ✓ Understand and observe the respective roles and responsibilities of the board and the Chief Local Elected Official.
- ✓ Take advantage of opportunities to become more educated about the Atlanta Regional Workforce Development Board and its environment.
- ✓ Recruit other employees from your company or organization for appointment to serve on sub-committees of the Board.