

**GEORGIA STATE CLEARINGHOUSE MEMORANDUM
EXECUTIVE ORDER 12372 REVIEW PROCESS**

TO: MS. HALEY FLEMING
ATLANTA REGIONAL COMMISSION
40 COURTLAND STREET, NE
ATLANTA, GA 30303

FROM: Barbara Jackson
Georgia State Clearinghouse

DATE: 2/13/2007

SUBJECT: Executive Order 12372 Review

APPLICANT: Cherokee County DUI/Drug Court

PROJECT: Drug Court Discretionary Grant Program: Category II - Adult Drug Court Enhancement

CFDA NO.: 16.585

STATE ID: GA070213006

IMPORTANT! REVIEW COMMENTS DUE BY OR BEFORE: 3/6/2007

A copy of the Standard Federal Application package, Environmental Information, or Direct Federal Development project is enclosed for your review and comment. Your review should focus on the projects compatibility with those state or regional goals, policies, plans, fiscal resources, criteria for Developments of Regional Impact (DRI), environmental impacts, or inconsistencies with federal executive orders, acts and/or rules and regulations with which your agency is concerned. Negative environmental impacts or provision for protection of the environment and possible duplication of the proposed project with programs presently in place should be pointed out.

Any major points of conflict identified by you during the review process immediately should be brought to the attention of the Administrator, Georgia State Clearinghouse. The Administrator will attempt to mediate these concerns prior to completing the review of the project. The Clearinghouse telephone number is (404) 656-3855.

Please have your comments typed (or hand-printed) and dated on the enclosed Form SC-3. An additional sheet may be used if additional space is needed. Your comments will be summarized in a single state position or a composite that reflects both the state and regional recommendations and be returned to the applicant/sponr. They in turn will forward a copy to the federal agency if necessary.

Form SC-2
May 2004

**GEORGIA STATE CLEARINGHOUSE MEMORANDUM
EXECUTIVE ORDER 12372 REVIEW PROCESS**

TO: Barbara Jackson
Georgia State Clearinghouse
270 Washington Street, SW, Eighth Floor
Atlanta, Georgia 30334

FROM: MS. HALEY FLEMING
ATLANTA REGIONAL COMMISSION

SUBJECT: Executive Order 12372 Review

APPLICANT: Cherokee County DUI/Drug Court

PROJECT: Drug Court Discretionary Grant Program: Category II - Adult Drug Court
Enhancement

STATE ID: GA070213006

FEDERAL ID:

DATE:

- ☐ This notice is considered to be consistent with those state or regional goals, policies, plans, fiscal resources, criteria for developments of regional impact, environmental impacts, federal executive orders, acts and/or rules and regulations with which this organization is concerned.

This notice is not consistent with:

- ☐ The goals, plans, policies, or fiscal resources with which this organization is concerned. (Line through inappropriate word or words and prepare a statement that explains the rationale for the inconsistency. Additional pages may be used for outlining the inconsistencies).
- ☐ The criteria for developments of regional impact, federal executive orders, acts and/or rules and regulations administered by your agency. Negative environmental impacts or provision for protection of the environment should be pointed out. (Additional pages may be used for outlining the inconsistencies).
- ☐ This notice does not impact upon the activities of the organization.

Application for Federal Assistance SF-424

Version 02

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

* Other (Specify)

*** 3. Date Received:**

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

*** 5b. Federal Award Identifier:**

State Use Only:

6. Date Received by State:

7. State Application Identifier:

B. APPLICANT INFORMATION:

*** a. Legal Name:** Cherokee County DUI/Drug Court

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

58-6000-799

*** c. Organizational DUNS:**

101493158

d. Address:

*** Street1:** 90 North Street

Street2: Suite 183

*** City:** Canton

County: Cherokee

*** State:** GA: Georgia

Province:

*** Country:** USA: UNITED STATES

*** Zip / Postal Code:** 30114

e. Organizational Unit:

Department Name:

Cherokee County State Court

Division Name:

Cherokee County DUI/Drug Court

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mrs. *** First Name:** Vicki

Middle Name:

*** Last Name:** Benefield

Suffix:

Title: Grant Writer/Cherokee County DUI Drug Court

Organizational Affiliation:

*** Telephone Number:** 678-454-7476

Fax Number:

*** Email:** vicki.benefield@ellijay.com

Application for Federal Assistance SF-424

Version 02

9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Bureau of Justice Assistance

11. Catalog of Federal Domestic Assistance Number:

16.585

CFDA Title:

Drug Court Discretionary Grant Program

*** 12. Funding Opportunity Number:**

BJA-2007-1461

* Title:

Drug Court Discretionary Grant Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Cherokee County and surrounding areas

*** 15. Descriptive Title of Applicant's Project:**

This is an enhancement grant request for additional staff, education and training, and services for the Cherokee County DUI/Drug Court

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

* a. Applicant GA-006

* b. Program/Project GA06

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

17. Proposed Project:

* a. Start Date: 10/01/2007

* b. End Date: 09/30/2008

18. Estimated Funding (\$):

| | |
|---------------------|------------|
| * a. Federal | 136,026.00 |
| * b. Applicant | 68,013.00 |
| * c. State | 0.00 |
| * d. Local | 0.00 |
| * e. Other | 0.00 |
| * f. Program Income | 0.00 |
| * g. TOTAL | 204,039.00 |

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on 02/09/2007
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

☐ Yes ☒ No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mrs. * First Name: Vicki

Middle Name:

* Last Name: Benefield

Suffix:

* Title: Grant Writer/Cherokee County DUI/Drug Court

* Telephone Number: 678-454-7476 Fax Number:

* Email: vicki.benefield@elijay.com

* Signature of Authorized Representative: Completed by Grants.gov upon submission. * Date Signed: Completed by Grants.gov upon submission.

| | | |
|-------------------------|---|--|
| Opportunity Title: | Drug Court Discretionary Grant Program | |
| Offering Agency: | Bureau of Justice Assistance | |
| CFDA Number: | 16.585 | |
| CFDA Description: | Drug Court Discretionary Grant Program | |
| Opportunity Number: | BJA-2007-1461 | |
| Competition ID: | | |
| Opportunity Open Date: | 01/08/2007 | |
| Opportunity Close Date: | 03/06/2007 | |
| Agency Contact: | Stefanie Harris Program Analyst E-mail: Stefanie.Harris@usdoj.gov | |

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here.

If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

* Application Filing Name: Cherokee County State DUI/Drug Court

Mandatory Documents

Move Form to
Submission List

Move Form to
Documents List

Mandatory Completed Documents for Submission

Application for Federal Assistance (SF-424)
 Project Narrative Attachment Form
 Other Attachments Form
 Disclosure of Lobbying Activities (SF-LLL)
 Budget Narrative Attachment Form
 Assurances for Non-Construction Programs (SF-424B)

Open Form

Optional Documents

Faith Based EEO Survey

Move Form to
Submission List

Move Form to
Documents List

Optional Completed Documents for Submission

Instructions

1 Enter a name for the application in the Application Filing Name field.

- This application can be completed in its entirety offline; however, you will need to login to the Grants.gov website during the submission process.
- You can save your application at any time by clicking the "Save" button at the top of your screen.
- The "Submit" button will not be functional until the application is complete and saved.

2 Open and complete all of the documents listed in the "Mandatory Documents" box. Complete the SF-424 form first.

-It is recommended that the SF-424 form be the first form completed for the application package. Data entered on the SF-424 will populate data fields in other mandatory and optional forms and the user cannot enter data in these fields.

-The forms listed in the "Mandatory Documents" box and "Optional Documents" may be predefined forms, such as SF-424, forms where a document needs to be attached, such as the Project Narrative or a combination of both. "Mandatory Documents" are required for this application. "Optional Documents" can be used to provide additional support for this application or may be required for specific types of grant activity. Reference the application package instructions for more information regarding "Optional Documents".

-To open an item, simply click on it to select the item and then click on the "Open" button. When you have completed a form or document, click the form/document name to select it, and then click the => button. This will move the form/document to the "Completed Documents" box. To remove a form/document from the "Completed Documents" box, click the form/document name to select it, and then click the <= button. This will return the form/document to the "Mandatory Documents" or "Optional Documents" box.

-When you open a required form, the fields which must be completed are highlighted in yellow. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message.

3 Click the "Submit" button to submit your application to Grants.gov.

- Once you have properly completed all required documents and saved the application, the "Submit" button will become active.
- You will be taken to a confirmation page where you will be asked to verify that this is the funding opportunity and Agency to which you want to submit an application.

Application Submission Verification and Signature

Opportunity Title: Drug Court Discretionary Grant Program
Offering Agency: Bureau of Justice Assistance
CFDA Number: 16.585
CFDA Description: Drug Court Discretionary Grant Program
Opportunity Number: BJA-2007-1461
Competition ID:
Opportunity Open Date: 01/08/2007
Opportunity Close Date: 03/06/2007
Application Filing Name : Cherokee County State DUI/Drug Court

Do you wish to sign and submit this Application?

Please review the summary provided to ensure that the information listed is correct and that you are submitting an application to the opportunity for which you want to apply.

If you want to submit the application package for the listed funding opportunity, click on the "Sign and Submit Application" button below to complete the process. You will then see a screen prompting you to enter your user ID and password.

If you do not want to submit the application at this time, click the "Exit Application" button. You will then be returned to the previous page where you can make changes to the required forms and documents or exit the process.

If this is not the application for the funding opportunity for which you wish to apply, you must exit this application package and then download and complete the correct application package.

Sign and Submit Application

Exit Application

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB

0348-0046

Review Public Burden Disclosure Statement

| | | | | | | | | | | | |
|---|--|--|--|--|--|--|--|--|--|--|--|
| 1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance | | | 2. * Status of Federal Action: <input type="checkbox"/> a. bld/offer/application <input checked="" type="checkbox"/> b. Initial award <input type="checkbox"/> c. post-award | | | 3. * Report Type: <input checked="" type="checkbox"/> a. Initial filing <input type="checkbox"/> b. material change | | | | | |
| 4. Name and Address of Reporting Entity: * <input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee * Name: Cherokee County State Court/DUI Drug Court * Street 1: 90 North Street Street 2: Suite 183 * City: Canton State: GA: Georgia Zip: 30114 Congressional District, if known: GA-06 | | | | | | | | | | | |
| 6. * Federal Department/Agency: Bureau of Justice Assistance | | | | | | 7. * Federal Program Name/Description: Drug Court Discretionary Grant Program CFDA Number, if applicable: 16.585 | | | | | |
| 8. Federal Action Number, if known: | | | | | | 9. Award Amount, if known: \$ | | | | | |
| 10. a. Name and Address of Lobbying Registrant: Prefix: * First Name: NA Middle Name: NA * Last Name: NA Suffix: NA * Street 1: NA Street 2: NA * City: NA State: Zip: NA | | | | | | b. Individual Performing Services (including address if different from No. 10a) Prefix: * First Name: Lynn Middle Name: Epps * Last Name: Epps Suffix: Epps * Street 1: 90 North Street Street 2: Suite 183 * City: Canton State: GA: Georgia Zip: 30114 | | | | | |
| 11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. | | | | | | * Signature: Completed on submission to Grants.gov * Name: Prefix: * First Name: Vicki Middle Name: Benefield * Last Name: Benefield Suffix: Benefield Title: Grant Writer Telephone No.: 678-454-7476 Date: Completed on submission to Grants.gov | | | | | |
| Federal Use Only: | | | | | | Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97) | | | | | |

Survey on Ensuring Equal Opportunity For Applicants

OMB No. 1890-0014 Exp. 2/28/2009

Purpose:

The Federal government is committed to ensuring that all qualified applicants, small or large, non-religious or faith-based, have an equal opportunity to compete for Federal funding. In order for us to better understand the population of applicants for Federal funds, we are asking nonprofit private organizations (not including private universities) to fill out this survey.

Upon receipt, the survey will be separated from the application. Information provided on the survey will not be considered in any way in making funding decisions and will not be included in the Federal grants database. While your help in this data collection process is greatly appreciated, completion of this survey is voluntary.

Instructions for Submitting the Survey

If you are applying using a hard copy application, please place the completed survey in an envelope labeled "Applicant Survey." Seal the envelope and include it along with your application package. If you are applying electronically, please submit this survey along with your application.

Applicant's (Organization) Name: Cherokee County DUI/Drug Court

Applicant's DUNS Name: 1014931580000

Federal Program: Drug Court Discretionary Grant Program

CFDA Number: 16.585

1. Has the applicant ever received a grant or contract from the Federal government?

☐ Yes

☒ No

2. Is the applicant a faith-based organization?

☐ Yes

☒ No

3. Is the applicant a secular organization?

☐ Yes

☒ No

4. Does the applicant have 501(c)(3) status?

☐ Yes

☒ No

5. Is the applicant a local affiliate of a national organization?

☐ Yes

☒ No

6. How many full-time equivalent employees does the applicant have? (Check only one box.)

☒ 3 or Fewer

☐ 15-50

☐ 4-5

☐ 51-100

☐ 6-14

☐ over 100

7. What is the size of the applicant's annual budget? (Check only one box.)

☒ Less Than \$150,000

☐ \$150,000 - \$299,999

☐ \$300,000 - \$499,999

☐ \$500,000 - \$999,999

☐ \$1,000,000 - \$4,999,999

☐ \$5,000,000 or more

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

| | |
|---|--|
| * SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL Completed on submission to Grants.gov | * TITLE <i>Licki Benefield</i> Grant Writer/Cherokee County DUI/Drug Court |
| * APPLICANT ORGANIZATION Cherokee County DUI/Drug Court | * DATE SUBMITTED <i>2-09-07</i> Completed on submission to Grants.gov |

Cherokee County State Court
DUI/Drug Court Program

A. Applicant Contact Information:

Mrs. Vicki Benefield, Grant Manager

Cherokee County State Court, DUI/Drug Court Program

90 North Street

Suite 183

Canton, Georgia 30114

Telephone: 678-454-7476 or 678-493-6450 (Lynn Epps)

Fax: 678-493-6455

E-mail: vicki.benefield@ellijay.com

B. Size of Jurisdiction:

1. Population: 184,211 (2005 census)
2. Urban, suburban or rural: Suburban
3. State, local, tribal community: State

C. Type of Drug Court Application:

Category II – Adult Drug Court Enhancement Grant.

D. The Cherokee County State Court DUI/Drug Court Program applied for funding through the Governor's Office of Highway Safety, however, at this time, no notification of funding has been received. The Drug Court Discretionary Grant was found through internet research and notification through the National Association of Drug Court Professionals. The Cherokee County State Court/DUI/Drug Court Program does not target DUI or DWI offenders, however, services are provided to the specific targeted population of this program which has multiple DUI/DWI offenders.

Cherokee County State Court
DUI/Drug Court Program

- E. Cherokee County is not designed as an Empowerment Zone or Enterprise Community by the U.S. Department of Housing and Urban Development.
- Jurisdiction: The Cherokee County State Court DUI/Drug Court Program is a suburban State Agency governed under the Cherokee County Commissioner's Office and is located in the Justice Center, 90 North Street, Canton, Georgia 30114.
- F. The Cherokee County State Court DUI/Drug Court Program has never received any funds from the Drug Court Discretionary Grant Program or participated in the Drug Court Planning Initiative.
- G. The Cherokee County State Court DUI/Drug Court Program has applied for an implementation grant, but was declined. This program has never received a drug court implementation, enhancement, continuation, or mini-grant from the Office of Justice Programs.
- H. The Cherokee County State Court DUI/Drug Court Program is not requesting funds to support the development of an automated management information system.

Cherokee County State Court
DUI/Drug Court Program

Category II-Enhancement Application

1. Statement of the Problem::

- *Program structure:* The Cherokee County DUI/Drug Court was organized in March of 2005. The DUI/Drug Court is structured with a multi-agency partnership among the State Court Judge, Solicitor's Office, Probation, Law Enforcement, Treatment Provider, and the Defense Bar. The design and implementation of the DUI/Drug Court is to coordinate substance abuse intervention with judicial oversight through enhanced supervision and individual accountability.

(Key Component # 1) The Cherokee County DUI/Drug Court is post adjudication. Its goals are to protect the safety of all the citizens of Cherokee County. Once a participant enters into the DUI/Drug Court, participation of the program is mandatory. This court is not a diversion program and is not designed to accept violent offenders. The criminal charges are not reduced or dismissed upon successful completion of the program.

- *Program length:* The length of the DUI/Drug Court is a **minimum of 12 months and a maximum of 24 months** *(Key Components # 1, 2, and 5)*. There are five phases of the DUI/Drug Court that an eligible participant must complete in order to graduate from the program. The completion of each phase is based on all requirements in the treatment plan created for each individual by the Treatment Provider. Failure to complete the requirements and agreement between the participants and the DUI/Drug Court will result in termination of the program. Participants who complete the requirements of the program will developed a strong support system for their recovery, improved self-esteem, and will be in a position to be an asset in the community. Probation and the DUI/Drug Court will continue to monitor participants for the balance of their probationary sentence.

- *Targeted population:* As with most surrounding Metropolitan Atlanta counties, one of the largest problems is the ongoing population growth. Cherokee County is one of the fastest

Cherokee County State Court
DUI/Drug Court Program

growing counties in the state of Georgia. According to the latest census information, the population in 2005 was estimated at 184,211. The most important goal of the DUI/Drug Court is to reduce recidivism and to make the offenders accountable for his/her actions. The **targeted populations** of participants eligible to receive the services of the Cherokee County DUI/Drug Court are those individuals who have either two DUI convictions in the last five-year period or DUI offenders who have three or more lifetime DUI convictions (*Key Component # 2*). Studies have shown that these offenders have not demonstrated an ability to redirect their behaviors through traditional sentences.

- *Screening and assessment:* The initial step of the Cherokee County DUI/Drug Court is done by an extensive **screening and assessment** process of the participant that is completed within 48 hours of sentencing (*Key Component # 3 and 2*). The DUI/Drug Court Coordinator is responsible for administering a comprehensive adult assessment consisting of 130 items the participant must complete. This assessment is called a NEEDS survey. The NEEDS survey is used as a tool to help compile pertinent information about the participant and is a guide for recommendations for intervention and the different levels of treatment.

- *Services delivery plan:* After the initial assessment is completed, information is reviewed by the Treatment Coordinator to match the specific treatment needs of the participant through the **services delivery plan** of the program. All treatment professionals of the DUI/Drug Court will have completed the skills based training and operational training provided by the National Drug Court Institute. The DUI/Drug Court Team must continue various education and training classes each year to properly integrate treatment services with the criminal justice system (*Key Component # 4 and 9*). The Cherokee County DUI/Drug Court is a five-phase treatment process.

Phase One: Orientation and initial clinical assessment (within 48 hours of sentencing)

Phase Two: Extended assessment and beginning treatment (8 week minimum). The participant

Cherokee County State Court
DUI/Drug Court Program

meets two hours per week in group sessions, is required to attend one individual therapy session with the Treatment Coordinator, and one twelve-step meeting per day for eight weeks.

Phase Three: Active treatment and early recovery (24 week minimum). Treatment begins with one twelve-step meeting per day for 90 days, a minimum of one individual therapy session with the Treatment Coordinator per week, and two hours per week in group sessions. Upon completion of the twelve step meetings, participants are then required to attend 4 group sessions per week.

Phase Four: Relapse prevention and mentoring (16 week minimum). The participant meets once a week in group sessions and one individual therapy session with the Treatment Coordinator, and in addition, is required to attend two twelve-step meetings per week.

Phase Five: Maintenance until graduation. (Participants meet monthly until graduation). Requirements are based on the needs of the participants as determined by the DUI/Drug Court Team.

The Cherokee County DUI/Drug Court uses an independent evaluator company called ADE Web Based Client Tracking Program from the State of Georgia, Administrative Office of the Courts. Data is collected from participants and evaluated to assist the DUI/Drug Court Team in reviewing, monitoring, and tracking their progress or to help monitor any adjustments needed in the process evaluation of the program (*Key Component # 8*).

- *Judicial supervision:* The Cherokee County DUI/Drug Court Team consists of the judge, prosecutor, coordinator, probation officers, law enforcement, and treatment coordinator (*Key Component # 1, and 4*). All participants are monitored with **judicial supervision** of the DUI/Drug Court Team. The Cherokee County DUI/Drug Court meets two days a month, with two sessions of court each day. Prior to each court session, members of the DUI/Drug Court Team meet and discuss each case. Protocol integrity is ensured and measured by the DUI/Drug

Cherokee County State Court
DUI/Drug Court Program

Court Team at staffing sessions. Written progress reports are submitted to the court along with the documented level of participation in treatment, drug and alcohol screening results, sanction and/or incentive records (*Key component # 7*).

The DUI/Drug Court Coordinator and Treatment Coordinator meet weekly. Individual participant progress, level of need, adjustments or required changes, and procedural problems are reviewed to make recommendations to the DUI/Drug Court Team and Planning Committee for appropriate program adjustments. Any issues requiring urgent resolutions are immediately brought to the DUI/Drug Court Team.

- *Drug Testing:* Participants of the Cherokee County DUI/Drug Court are subjected to a minimum of **drug/alcohol tests** once every two weeks (*Key Component # 5*). Instant Urine Screens and Alco-Sensors are used on a regular basis, but when the need arises, sample tests are submitted to the lab for results within 72 hours. The DUI/Drug Court employs the use of SCRAM (ankle monitors) for tracking alcohol consumption, especially during the first 90 days of treatment. Participants are subject to testing on a regularly random basis or may be tested at any time if they are suspected of using alcohol or drugs. Testing will always be performed by a member of the DUI/Drug Court Team.

- *Case management:* **Case management** is defined by the track record and information compiled, monitored and reviewed for each participant from the beginning to end of their contact with the DUI/Drug Court (*Key Component # 8*). Both the DUI/Drug Court Coordinator and the Treatment Coordinator are responsible for providing their own case management files. Two separate case files are established and maintained consisting of various information from each Coordinator. The DUI/Drug Court Coordinator is responsible for accountability issues and the Treatment Coordinator is responsible for the treatment process. Participant's case management files are reviewed from both Coordinators by the DUI/Drug Court Team.

Cherokee County State Court
DUI/Drug Court Program

- *Incentives and sanctions:* Participants of the Cherokee County DUI/Drug Court are subjected to **incentives and sanctions** (*Key Component # 6*). Sanctions used in the program are verbal or written reprimand from the Judge, required reporting to the DUI/Drug Court Office, increased frequency of alcohol/drug testing, increased appointments with probation, loss of driving privileges, additional community service hours and/or time to serve in custody, or other sanctions deemed appropriate. Consequences of program violations may include increased case management with the Treatment Provider, increased treatment attendance, or increased AA/NA (Alcohol Anonymous or Narcotics Anonymous) meetings (*Key Component # 4 and 10*). Tampering with or diluting a drug screen, threats against other participants, staff, or team members, new criminal charges (depending on the nature of the charge), chronic non-compliance, refusal to complete curriculum and bad attitude impacting other participants could result in expulsion from the DUI/Drug Court.

Incentives used in the Cherokee County DUI/Drug Court include individual recognition (including birthdays, special occasions, and special known life events), community service credit for completing benchmarks of the program, and awards/gifts donated by the DUI/Drug Court's partners, supporters, and sponsors. The DUI/Drug Court meets all the requirements for license reinstatement as established by the Department of Driver Services and serves as a motivational tool for participants to complete the reinstatement process (*Key Component # 6 and 8*). Sanctions and incentives need to be as swift as possible. Sanctions and incentives will be assessed quarterly to determine what has been the most effective with the target population.

- *Treatment and restitution costs:* Participants are required to pay the mandatory minimum fines for their DUI charges as well as any restitution owed to any victim(s). Cherokee County DUI/Drug Court participants are required to pay for their own treatment and drug screens. Participants are required to pay for Risk Reduction (driving school to reinstate driver's license)

Cherokee County State Court
DUI/Drug Court Program

and are required to pay for their probation supervision fees. It is the participant's responsibility to work out payment arrangements as needed with the DUI/Drug Court Treatment Coordinator. Cherokee County is the only county in the State of Georgia that passes 100% of the costs onto the participants.

- *Program success:* The DUI/Drug Court's **program success** will be based on the collection of data on each participant's entry into the program and followed three years beyond graduation. The outcome evaluation will assist the DUI/Drug Court in assessing the effectiveness of its operations, in the assessment of data collected throughout the program, and with participant's direct input. The Cherokee County DUI/Drug Court is in the process of seeking support services, sponsorships, or partnerships with local organizations and non-profits in the community such as hospitals, mental health clinics, colleges, other community organizations. Mental Health care is needed by the DUI/Drug Court and utilized through the Cherokee County Health Department and Georgia Highlands (*Key Component #10*). The DUI/Drug Court works with several community based organizations such as MADD and Cherokee FOCUS. The program has participated in two highly publicized events, Cherokee County Crime Night Out and Cherokee County Drug Summit. The DUI/Drug Court has an open door policy for all graduates whenever needed.

The Cherokee County DUI/ Drug Court is in its infancy, in 2006 there were 117 participants. This number includes participants who were enrolled into the initial program of 2005. The first graduation is scheduled to take place on February 15, 2007 and there will be 10 to 15 eligible participants in graduation. The Cherokee County DUI/Drug Court anticipates holding three graduations per year. The average age of the program participants is 36 years old. Demographics of the participants are 86% white, 2% African American and 8% Hispanic. Participant's level of education is 13 years, with 88% being male and 11% female. The first

Cherokee County State Court
DUI/Drug Court Program

drug of choice is 82% alcohol, 4% marijuana and 12% other. The employment status is 80% employed, while 20% remains unemployed or whose income falls below the poverty level.

II. Project Design and Implementation:

The goal of the Cherokee County DUI/Drug Court is to reduce recidivism. The DUI/Drug Court wants to increase program participants with this enhancement grant to fund full time support staff, to add a Field Investigator, and to offer this program at no cost or minimal fees to participants whose income is below the poverty level or who cannot afford to pay for the services offered. As stated above, in 2006, the number of participants enrolled into the DUI/Drug Court was 117 out of 997 DUI arrests. Of the 117 participants 80% were employed. Based on those numbers, the DUI/Drug Court feels that 20% of the total DUI arrests (197) chose not to participate because they could not afford to pay for the services.

Specific goals and objectives of the proposed enhancement:

Goal #1: Improve case management services for the program with a Surveillance Officer.

Objective: Surveillance Officer will verify personal information given to the DUI/Drug Court with personal contact or home surveillance.

Objective: Surveillance Officer will verify participation compliance with conditions of the program, specifically inspecting the home for alcohol and testing participants for usage of alcohol and/or drugs.

Objective: On sight or direct contact with participants by the Surveillance Officer will increase abstinence of alcohol or drug use.

Goal # 2: Address individual clinical treatment needs and medical issues among participants in financial need.

Objective: Enhanced services will offer at no cost or minimal fees to DUI offenders who cannot afford to pay fees or whose income falls below the poverty level.

Cherokee County State Court
DUI/Drug Court Program

Objective: Increase participants into the DUI/Drug Court for rehabilitation and treatment; therefore reducing the number of drunk drivers.

Goal # 3: Enhance processes and procedures for early detection and substance abuse.

Objective: A full time salaried DUI/Drug Court Coordinator and Administrative Assistant will expedite the monitoring and screening of participants more thoroughly.

Objective: Data management and program input will be enhanced.

Objective: Supplies and drug test kits in house will enable additional testing, reducing abstinence in the participants

Goal #4: Attend training programs with justice professionals, treatment provider and others regarding the drug court model.

Objective: The DUI/Drug Court Team will attend the NADCP Annual Conference to enhance resources, networking, training, education and educational materials for the DUI Drug Court.

IV. Budget: See attachment A

V. Outcomes, Evaluation, and Sustainment:

According to last year's data collected by the Cherokee County DUI/Drug Court, 20% of the DUI arrests enrolled into program were unemployed. The DUI/Drug Court would like to make rehabilitation, treatment, and services available to those who elect not to enroll into the program because of financial hardships or to participants whose income falls below the poverty level. Until additional funding is acquired, more DUI offenders will decline the opportunity to participate in the DUI/Drug Court and will not receive the services because they cannot afford to pay. Cherokee County is the only DUI/Drug Court in the State of Georgia that passes 100% of all the costs of the program to the participants.

The Cherokee County DUI/Drug Court is seeking funds for 50% of the DUI/Drug Court Coordinator's salary and 100% of the Administrative Assistant's salary. Full time staff members

Cherokee County State Court
DUI/Drug Court Program

will be able to more effectively track and monitor information on the participants; they will be able to focus totally on the DUI/Drug Court and participants, therefore enhancing the services. The full time staff will accommodate the participants by providing the necessary treatment that conforms and promotes the well being of the individual. Full time staff will be able to review and supervise each participant and become more thorough with each case. In addition, full time staff will be able to compile and review data input for the DUI/Drug Court. They will be able to monitor and compare each of the different phases for improvements or adjustments in the program. Additional funding is requested for a full time Surveillance Officer. A Surveillance Officer is needed to verify participant's information given to the DUI/Drug Court with personal contact or home surveillance. In addition, the Surveillance Officer will verify participation compliance with conditions of the program, specifically on sight inspection of the home or other locations for alcohol/drugs, and on sight testing for usage of alcohol and/or drugs.

Additional in-house DUI/Drug Court supplies and equipment will give the DUI/Drug Court Team rapid statistics and results, revealing abstinence of drugs or alcohol. Immediate and available access to equipment would save time for services; participants would not have to relocate to another facility, again enhancing the Cherokee County DUI/Drug Court.

Funding is being requested for resources, educational materials, and training in the enhancement of services supplied by the DUI Drug Court Team. Continuing education and training are a vital component of the DUI/Drug Court. The Cherokee County DUI/Drug Court is requesting funding for its multi-agency team of professionals to attend the scheduled National Association of Drug Court Professionals Annual Conference. Team members will have the opportunity to enhance program design, skills and planning tools, networking, and other pertinent and fundamental areas of interest in the DUI/Drug Courts. Education and training ensures the overall performance of the DUI/Drug Court's goals and objectives as well as policies

Cherokee County State Court
DUI/Drug Court Program

and procedures. In addition, increased education and training aids in the overall professionalism of the program.

With the additional funding, the Cherokee County DUI/Drug Court is anticipating an increase in applicants, therefore reducing the number of traffic accidents related to DUI offences. Additional funding will enable the DUI/Drug Court to accept participants who cannot afford to pay for the services or offer the services at reduced fees. The DUI/Drug Court will be able to enhance our services with full time support and maintain an ongoing judicial interaction with each participant. Enhanced services will enable us to facilitate an independent evaluation of the overall program goals and gauge of the program's effectiveness. A full time Surveillance Officer will enable the DUI/Drug Court to monitor and maintain abstinence with direct and on site contact with the participants.

The DUI/Drug Court Steering Committee consists of Cherokee County's leading citizens whose dedication is committed to educate the community, expand partnerships, and to seek out additional financial support. The Cherokee County DUI/Drug Court is in the process of establishing a non-profit status to open yet another door for additional funding opportunities. New and innovative opportunities to expand and enhance the services for our participants are ongoing throughout our community and through grant opportunities.

The Cherokee County DUI/Drug Court is hoping that you will look favorable at this grant request for enhancement funding. As stated above, additional funding will be used for full time employees to facilitate and provide services of the program, equipment, materials and supplies, training and education, and most importantly treatment to participants. The goal of the DUI/Drug Court is to reduce recidivism and to protect the safety of all citizens of Cherokee County.

Budget Detail Worksheet

Purpose: The Budget Detail Worksheet may be used as a guide to assist you in the preparation of the budget and budget narrative. You may submit the budget and budget narrative using this form or in the format of your choice (plain sheets, your own form, or a variation of this form). However, all required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted.

A. Personnel - List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

| Name/Position | Computation | Cost |
|----------------------------|-----------------|--------------------|
| DUI/Drug Court Coordinator | \$50,000 x 50% | \$25,305.00 |
| Administrative Assistant | \$23,618 x 100% | \$23,618.00 |
| Surveillance Officer | \$29,523 x 100% | \$29,523.00 |
| SUB-TOTAL | | <u>\$78,446.00</u> |

B. Fringe Benefits - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

| Name/Position | Computation | Cost |
|-----------------------------------|---|--------------------|
| DUI/Drug Court Coordinator | \$60,000 x 15.65% (FICA and Insurance) x 50% | \$4,695.00 |
| Administrative Assistant | \$28,000 x 15.65% (FICA and Insurance) x 100% | \$4,382.00 |
| Surveillance Officer | \$35,000 x 15.65% (FICA and Insurance) x 100% | \$5,478.00 |
| SUB-TOTAL | | <u>\$14,555.00</u> |
| Total Personnel & Fringe Benefits | | <u>\$93,001.00</u> |

Attachment A
Cherokee County DUI/Drug Court
Enhancement Grant

C. Travel - Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known. Indicate source of Travel Policies applied Applicant or Federal Travel Regulations.

| Purpose of Travel | Location | Item | Computation | Cost |
|-------------------------|----------------|--------------|----------------------------|---------------------------|
| NADCP Conference | Washington, DC | Hotel | 5 x 4 nights @ \$230 night | \$4,600.00 |
| | | Per Diem | 5 x \$35 x 4 | \$ 708.00 |
| | | Registration | 5 x 500 | \$2,500.00 |
| | | Airfare | 5 x \$400 | \$2,000.00 |
| | | Transfers | \$25 per person | \$ 125.00 |
| Training (BJA approved) | TBA | Estimate | 3 people x \$1,000 | \$3,000.00 |
| Training (BJA approved) | TBA | Estimate | 3 people x \$1,000 | \$3,000.00 |
| TOTAL | | | | <u>\$15,933.00</u> |

D. Equipment - List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Expendable items should be included either in the "supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

| Item | Computation | Cost |
|------------------|--------------------------------|--------------------------|
| Computer | \$2,400 x 1 computer | \$2,400.00 |
| Digital recorder | Olympus DS-4000 | \$ 449.00 |
| Projector | Panasonic PT-LB60NTU projector | \$2,199.00 |
| TOTAL | | <u>\$5,048.00</u> |

Attachment A
Cherokee County DUI/Drug Court
Enhancement Grant

E. Supplies - List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Generally, supplies include any materials that are expendable or consumed during the course of the project.

| Supply Items | Computation | Cost |
|---------------------------------|----------------------|-------------|
| Instant Urine Alcohol Drug Kits | \$25 per test x 300 | \$ 7,500.00 |
| Administration drug test fees | \$15.00 x 1,000 | \$15,000.00 |
| Instant Urine Drug Kits | \$5.00 x 1,000 | \$ 5,000.00 |
| Needs Assessments | \$15.00 record x 100 | \$ 1,000.00 |

TOTAL \$28,500.00

F. Construction - As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Check with the program office before budgeting funds in this category.

| Purpose | Description of Work | Cost |
|---------|---------------------|------|
|---------|---------------------|------|

TOTAL \$0.00

Attachment A
Cherokee County DUI/Drug Court
Enhancement Grant

G. Consultants/Contracts - Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

| Name of Consultant | Service Provided | Computation | Cost |
|-------------------------|---|--|--------------------|
| Price Counseling Center | 2 sessions per week x 52 weeks x 25 participants @ \$25 per person | $2 \times 52 = 104 \times 25 \times$ $\$25.00 = \$6,500.00$ | |
| | | <i>Subtotal</i> | \$65,000.00 |

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.)

| Item | Location | Computation | Cost |
|------|----------|-------------|------------------------|
| | | | <i>Subtotal</i> \$0.00 |

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

[illegible]

Attachment A
Cherokee County DUI/Drug Court
Enhancement Grant

H. Other Costs - List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

| Description | Computation | Cost |
|-------------|-------------|--------------|
| | | TOTAL \$0.00 |

I. Indirect Costs - Indirect costs are allowed only if the applicant has a federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

| Description | Computation | Cost |
|-------------|-------------|---------------------|
| | | TOTAL \$0.00 |

Attachment A
Cherokee County DUI/Drug Court
Enhancement Grant

Budget Summary- When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

| Budget Category | Amount |
|---------------------------------|---------------------|
| A. Personnel | <u>\$78,446.00</u> |
| B. Fringe Benefits | <u>\$14,555.00</u> |
| C. Travel | <u>\$15,933.00</u> |
| D. Equipment | <u>\$5,048.00</u> |
| E. Supplies | <u>\$28,500.00</u> |
| F. Construction | <u>\$0.00</u> |
| G. Consultants/Contracts | <u>\$65,000.00</u> |
| H. Other | <u>\$0.00</u> |
| Total Direct Costs | <u>\$0.00</u> |
| I. Indirect Costs | |
| TOTAL PROJECT COSTS | <u>\$207,482.00</u> |

Federal Request \$138,321.00

Non-Federal Amount * \$69,161.00

* The Cherokee County DUI/Drug Court proposes to match federal funding with participant fees, county date funds, and matched funds with office supplies, office space and utilities.

Attachment A
Cherokee County DUI/Drug Court
Enhancement Grant

Budget Narrative

The Cherokee County DUI/Drug Court's goal is to reduce recidivism. The Cherokee County DUI/Drug Court was established in 2005 and is still in its infancy. According to the latest census in 2005, the population living in Cherokee County was estimated at 184,211. Unfortunately, as the population increases, so will the DUI offenses. As stated earlier in the narrative section of this grant request, there were 997 arrests in 2006 related to drunk driving. Of those arrests 117 DUI offenders elected to enroll into the DUI/Drug Court. Participation of the DUI/Drug Court was 80% employed, with 20% of the DUI offenders unemployed. Cherokee County has one of the only DUI/Drug Courts in the State of Georgia that passes 100 per cent of the program costs onto the participants. If funding is approved with this enhancement grant, the DUI/Drug Court will be able to offer services and therapy to participants who are not employed and to participants whose level of employment falls below the poverty level and cannot afford to pay for the services.

The Cherokee County DUI/Drug Court feels that additional enhancements such as full time staff members, a surveillance officer, in house supplies, and additional training will extend services and the rehabilitation components of this program. Full time staff will be able to monitor participants more thoroughly ensuring abstinence and compliance with the program. In house supplies will enable the DUI/Drug Court Team or Coordinator to receive rapid results, revealing abstinence of drugs or alcohol. In house supplies will enable the participant from having to relocate to another location, saving time for services.

Attachment A
Cherokee County DUI/Drug Court
Enhancement Grant

The DUI/Drug Court is requesting enhanced education and training for the DUI/Drug Court Team by attending the National Association of Drug Court Professionals Annual Conference and other training programs approved by the Bureau of Justice Assistance for the 2007-2008 fiscal years. The DUI/Drug Court believes that education and training ensures the overall performance of the goals and objectives of this program as well as policies and procedures.

The Cherokee County DUI/Drug Court is constantly looking for new and innovative areas of support to continue these services. This enhancement grant will be used for full time support, enhanced services and supplies, and education and training. We hope that this application will be looked upon favorably to help extend the outreach of services and to help reduce recidivism, keeping the citizens of Cherokee County safe.

Cherokee County DUI/Drug Court
Enhancement Grant
Time Task Plan

| GOAL #1: IMPROVE CASE MANAGEMENT SERVICES WITH A SURVEILLANCE OFFICER. | | |
|--|--|--|
| Objectives | Activities/Timeframe | Person(s) Responsible |
| Improve case management for the DUI/Drug Court. | Verify personal information given to the DUI/Drug Court with personal contact or home surveillance. | The DUI/Drug Court Surveillance Officer. |
| | Verify participation compliance with the conditions of the program. | The DUI/Drug Court Team and Surveillance Officer |
| | On sight or direct communication with participants will increase abstinence of alcohol or drug abuse. | The DUI/Drug Court Surveillance Officer. |
| GOAL #2: ADDRESS INDIVIDUAL CLINICAL TREATMENT NEEDS AND MEDICAL ISSUES AMONG PARTICIPANTS IN FINANCIAL NEED. | | |
| Objective | Activities/Timeframe | Person(s) Responsible |
| Increase eligible participants into the DUI/Drug Court. | Enhanced services will offer at no cost or minimal fees to DUI offenders who are unemployed or whose income falls below the poverty level. | DUI/Drug Court Coordinator |
| | Rehabilitation and therapy treatment will be increased. | DUI/Drug Court Treatment Provider. |

Cherokee County DUI/Drug Court
Enhancement Grant
Time Task Plan

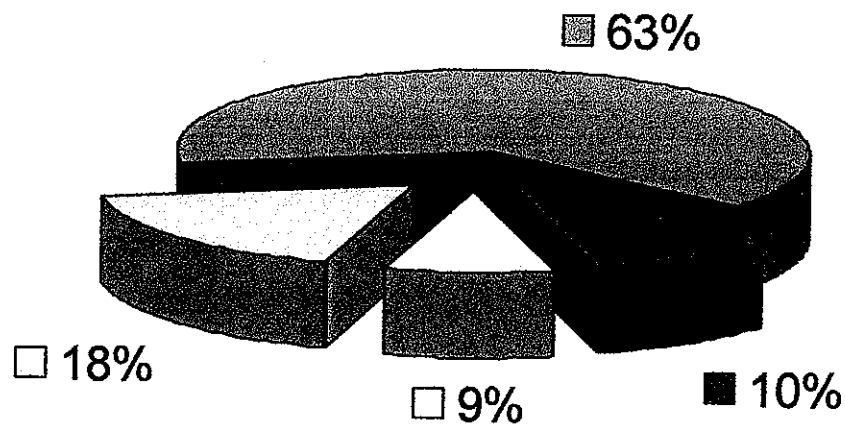
GOAL # 3: ENHANCED PROGRAM PROCESSES AND PROCEDURES.

| Objectives | Activities/Timeframe | Person(s) Responsible |
|---|---|--|
| Monitoring and screening participants more effectively. | Full time staff member will dedicate 100% of time to the program | DUI/Drug Court Coordinator, Administrative Assistant and Surveillance Officer. |
| Expedition of services | In-house supplies will increase abstinence and program compliance. Participants will not have to re-locate to another location. | DUI/Drug Court Coordinator and DUI/Drug Court Team |
| Enhanced data management. | Full time staff will monitor reports and program for additional adjustments or changes. | DUI/Drug Court Coordinator and Administrative Assistant |

GOAL # 4: CONTINUED TRAINING, EDUCATION, AND OUTREACH.

| Objectives | Activities/Timeframe | Person(s) Responsible |
|---|--|---|
| Enhance resources, training, education, and networking. | Improve the DUI/Drug Court services with continued education and training programs available through the National Association of Drug Court Professionals. | DUI/Drug Court Team |
| | Educate and collaborate with local community non-profits, schools, and medical facilities. | DUI/Drug Court Team and DUI/Drug Court Steering Committee |

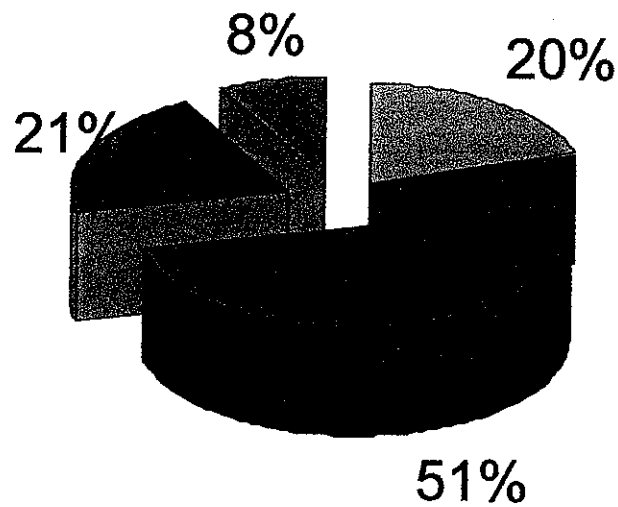
**Cherokee County DUI/Drug Court
FY 2005-2006 Participants
Income Levels**



| | |
|------------------------|------------------------|
| ■ Below \$30,000 | ■ \$30,000 to \$40,000 |
| □ \$40,000 to \$50,000 | □ \$50,000 plus |

**Cherokee County DUI/Drug Court Program
2006 Progressive Phases**

Total of 117 Eligible Participants



■ Phase II

■ Phase III

■ Phase IV

■ Phase V

TOM PRICE, M.D.
6TH DISTRICT, GEORGIA

WASHINGTON, DC OFFICE:
506 CANNON HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 225-4501
FAX: (202) 225-4856

DISTRICT OFFICE:
3730 ROSWELL ROAD, SUITE 50
MARIETTA, GA 30062
(770) 565-4990
FAX: (770) 565-7570

www.house.gov/tomprice



Congress of the United States
House of Representatives

February 2, 2007

COMMITTEE ON
FINANCIAL SERVICES
SUBCOMMITTEES:
OVERSIGHT
FINANCIAL INSTITUTIONS
DOMESTIC AND INTERNATIONAL POLICY

COMMITTEE ON
EDUCATION AND THE WORKFORCE
SUBCOMMITTEES:
WORKFORCE PROTECTION
21ST CENTURY COMPETITIVENESS

ASSISTANT DEPUTY WHIP

Eunice Pierre, Policy Advisor
Bureau of Justice Assistance
U.S. Department of Justice
810 Seventh Street NW
Washington, DC 20531

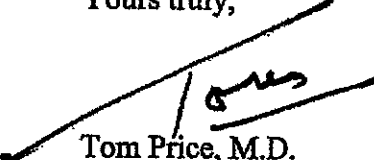
Dear Advisor Pierre:

Please accept this letter in support for Cherokee County's application for funding under the DUI/Drug Court Discretionary Grant Program (Grant # BJA-2007-1461) offered by the Department of Justice, Bureau of Justice Assistance. This grant will allow the DUI/Drug Court Program to continue and expand its mission outreach and rehabilitation to DUI offenders in Cherokee County.

Cherokee County has experienced tremendous growth over the last few years and accompanying this growth is an increase in traffic incidents relating to DUI offenses. The DUI/Drug court program in Cherokee County concentrates its efforts on repeat offenders who have not responded to traditional sentences. This program, which has so far proven successful, seeks to rehabilitate these offenders through enhanced supervision and accountability.

I ask for your favorable consideration of this application as it seeks to minimize DUI recidivism and, in turn, increase safety in the Cherokee County community. If you require any further information or have any questions, please contact Trey Taylor in my office at (770) 565-4990.

Yours truly,



Tom Price, M.D.
Member of Congress

TP/tt

JOHNNY ISAKSON
GEORGIA

120 RUSSELL SENATE OFFICE BUILDING
WASHINGTON, DC 20510
(202) 224-3643

ONE OVERTON PARK
3625 CUMBERLAND BOULEVARD, SUITE 970
ATLANTA, GA 30339
(770) 661-0999

United States Senate

WASHINGTON, DC 20510

February 8, 2007

HEALTH, EDUCATION,
LABOR, AND PENSIONS

SUBCOMMITTEE ON
EMPLOYMENT AND WORKPLACE
SAFETY, CHAIRMAN

ENVIRONMENT AND PUBLIC WORKS

VETERANS' AFFAIRS

SMALL BUSINESS AND
ENTREPRENEURSHIP

The Honorable William E. Moschella
Assistant Attorney General for Legislative Affairs
U.S. Department of Justice
950 Pennsylvania Avenue, NW, Room 1145
Washington, D.C. 20530

Re: Grant Number: BIA-2007-1461

Dear Mr. Moschella:

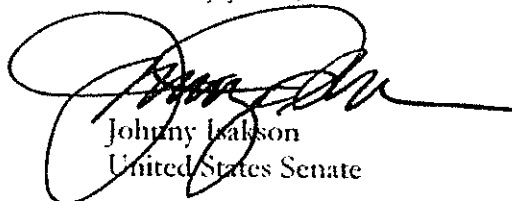
I am writing in support of Cherokee County's application for funding under the DUI/Drug Court Discretionary Grant Program.

This funding will assist Cherokee County in its efforts to rehabilitate DUI offenders in the region. Cherokee County is one of the fastest growing counties in Georgia, and this growth has brought an increase in DUI offenses. Cherokee County's program targets repeat offenders who do not respond to traditional punishment and rehabilitation. I am confident that this program will benefit those convicted of DUI offenses and will help protect those people living in north Georgia.

In respect for your policies and procedures, I request that you give Cherokee County your full consideration for this important funding. If you have any questions, please do not hesitate to contact my grants coordinator, Andrew Billing at (202) 224-3643.

Thank you in advance for your consideration.

Sincerely yours,



Johnny Isakson
United States Senate

JHI/amb

cc: Mr. Don Stevens

Cherokee County DUI/Drug Court Steering Committee