

DATE: June 8, 2022

TO: Mayor Kurt Wilson, City of Roswell
ATTN TO: Jackie Diebel, Planning and Zoning Director, City of Roswell
FROM: Mike Alexander, Director, ARC Center for Livable Communities

The Atlanta Regional Commission (ARC) has received the following proposal and is initiating a regional review to seek comments from potentially impacted jurisdictions and agencies. ARC requests your comments related to the proposal.

Name of Proposal: 2022 City of Roswell Annual CIE Update

Description: A regional review of the draft 2022 City of Roswell Annual CIE Update.

Submitting Local Government: City of Roswell

Action Under Consideration: Approval

Date Opened: June 8, 2022

Deadline for Comments: June 29, 2022

THE FOLLOWING LOCAL GOVERNMENTS AND AGENCIES ARE RECEIVING NOTICE OF THIS REVIEW:

ATLANTA REGIONAL COMMISSION
GEORGIA DEPARTMENT OF TRANSPORTATION
GEORGIA ENVIRONMENTAL FINANCE AUTHORITY
CITY OF SANDY SPRINGS
CHEROKEE COUNTY

GEORGIA DEPARTMENT OF NATURAL RESOURCE
GEORGIA REGIONAL TRANSPORTATION AUTHORITY
FULTON COUNTY
CITY OF ALPHARETTA

GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS
GEORGIA SOIL AND WATER CONSERVATION COMMISSION
CITY OF MILTON
COBB COUNTY

Attached is information concerning this review.

If you have any questions regarding this review, please contact Donald Shockey at dshockey@atlantaregional.org or 470-378-1531. If ARC staff do not receive comments from you on or before **June 29, 2022**, we will assume that your agency has no comments and will close the review. Comments via e-mail are strongly encouraged. The ARC review website is located at <https://atlantaregional.org/community-development/comprehensive-planning/plan-reviews/>.

NOTICE OF LOCAL PLAN SUBMITTAL AND HEARING/COMMENT OPPORTUNITY

Submitting Local Government:	City of Roswell	Date Received:	June 8, 2022			
Local Contact:	Jackie Diebel, Planning and Zoning Director, City of Roswell					
Phone:	770-641-3783	E-Mail:	jdeibel@roswellgov.com			
Fax:		Website:	roswellgov.com			
Street	38 Hill Street	City State, Zip:	Roswell, GA 30075			
Department of Community Affairs Review Required						
Review Title:	2022 City of Roswell Annual CIE Update					
Description:	A regional review of the draft 2022 City of Roswell Annual CIE Update. Document can be viewed on the ARC website at: https://atlantaregional.org/community-development/comprehensive-planning/plan-reviews/ Under Plan Review, search for the City of Roswell.					
The submitted documents are available for review at ARC and the local government.						
Reviewing Regional Commission:						
Atlanta Regional Commission 229 Peachtree Street NE, Suite 100 Atlanta, GA 30303 Phone 404-463-3100						
Contact Person:	Donald Shockey, Plan Review Coordinator					
E-Mail	dshockey@atlantaregional.org					

STATE OF GEORGIA

COUNTY OF FULTON

May 9, 2022

CITY OF ROSWELL
RESOLUTION OF TRANSMITTAL

WHEREAS, to retain its “Qualified Local Government Status” pursuant to the Georgia Planning Act of 1989, the City of Roswell must remain in compliance with the requirements of the State of Georgia’s Minimum Planning Standards and Procedures for Local Comprehensive Planning; and

WHEREAS, the Short Term Work Program was prepared in accordance with the Development Impact Fee Compliance Requirements and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989; and

WHEREAS, the Capital Improvement Element was prepared in accordance with the Development Impact Fee Compliance Requirements and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989; and

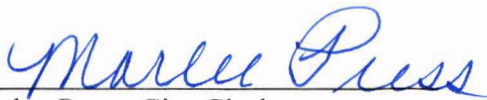
WHEREAS, a public hearing was held by the Mayor and Council on May 9, 2022 at Roswell City Hall, 38 Hill Street, Roswell, Georgia; and the Short Term Work Program and Capital Improvement Element after review by the Department of Community Affairs and the Atlanta Regional Commission is required to be adopted by October 31, 2022:

BE IT THEREFORE RESOLVED, that the Roswell Mayor and Council does hereby submit the Short Term Work Program and Capital Improvement Element covering the five-year period 2022-2027 to the Department of Community Affairs (DCA) and the Atlanta Regional Commission (ARC) for regional review, as per the requirements of the Georgia Planning Act of 1989.



Kurt M. Wilson, Mayor

Attest:



Marlee Press, City Clerk
(Seal)



(**This was #3 on the Consent Agenda and was pulled to discuss and vote on separately)

Approval for the Mayor and/or City Administrator to sign a contract with Atkins for Transportation Special Purpose Local Option Sales Tax (TSPLOST) Program Management Services in the amount of \$1,000,000 and approval of Budget Amendment 33642200-05-09-22 in the amount of \$1,000,000.

The Program Management Services includes providing management, administration, support, and oversight services for the capital improvement projects that will be funded by TSPLOST. The program manager will be responsible for ensuring the TSPLOST projects are delivered on-time and on budget.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Palermo, Councilmember
SECONDER:	Peter Vanstrom, Councilmember
IN FAVOR:	Hall, Hills, Morthland, Palermo, Vanstrom
EXCUSED:	Marcelo Zapata

Community Development Department - Liaison Councilmember Mike Palermo

Department Head Jason Gaines

3. Approval of Rezoning request RZ 20220963 from IL (Industrial Light) to IX (Industrial Flex) located at 1400 Hembree Road.

Resolution No. 2022-05-19

This approved the rezoning request from IL (Industrial Light) to IX (Industrial Flex) to allow for medical use.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Palermo, Councilmember
SECONDER:	G. Lee Hills, Councilmember
IN FAVOR:	Hall, Hills, Morthland, Palermo, Vanstrom
EXCUSED:	Marcelo Zapata

4. Approval of a Resolution for Transmittal of the Annual update to the Capital Improvement Element (CIE) and the Short Term Work Program (STWP).

Resolution No. 2022-05-20

This annual update of the STWP (Short Term Work Program) and the CIE (Capital Improvement Element) covering the five-year period 2022-2027 will now be submitted to the Department of Community Affairs and the Atlanta Regional Commission for regional review as per the requirements of the Georgia Planning Act of 1989.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Palermo, Councilmember
SECONDER:	William Morthland, Councilmember
IN FAVOR:	Hall, Hills, Morthland, Palermo, Vanstrom
EXCUSED:	Marcelo Zapata

Capital Improvement Element, FY22-23 to FY26-27

(Impact Fee Eligible Projects)

All Service Areas are City Wide

Project Description	Detail Description	Project Start Date	Project Completed Date	Estimated Project Cost	Portion Chargeable to Impact Fees	Sources of Funds (& Share)	Responsible Party
Old Roswell Road at Warsaw Road	Intersection	7/16	6/23	700,000	20%	IF, GF	Department of Transportation
SR 9 Pedestrian Bridge over Chattahoochee River*	600' Trail Bridge	7/16	6/24	5,213,694	20%	GF, IF, Federal Funds	Department of Transportation
Historic Gateway (SR 9 from River to SR 120) * TSPLOST	Add lane, SW ,MUP and two Roundabout	7/16	12/27	\$34,500,000	20%	GF, IF(Trans), Federal Funds GO, TAD, TSPLOST (1)	Department of Transportation
Big Creek Parkway TSPLOST	2 lane Bridge w/ SW & MUP	7/16	6/25	\$49,000,000	20%	GF, IF(Trans), Federal Funds, GO, TAD, TSPLOST (1), Other	Department of Transportation
SR-9 Underpass from City Hall to Canton Street area and Heart of Roswell Park	Construct underpass	7/18	6/24	\$7,000,000	20%	GF, IF	Department of Transportation
SR 9 at Magnolia/Canton	Reconstruct 5 way Intersection	7/16	6/24	\$2,500,000	50%	GF, IF (Trans), GO, TAD	Department of Transportation
Riverside Road Complete Street	Complete Street	7/16	6/24	\$4,900,000	50%	GF, IF(Trans), TSPLOST (2)	Department of Transportation
SR 9/120 at Oxbo Road / Elm Street / Pleasant Hill TSPLOST	2 Intersections	7/17	12/23	\$14,000,000	50%	GF, IF (Trans), GO, TAD, TSPLOST (1)	Department of Transportation
SR 400 / SR 140 Holcomb Bridge Road Interchange Area improvements	Interchange, bridge, turn lane, sidewalk, MU path	7/20	6/26	\$15,000,000	20%	GF, IF(Trans), TSPLOST (1)	Department of Transportation
King Road Turn Lane Improvement	Intersection Improvements	7/19	6/23	\$550,000	20%	GF, IF(Trans)	Department of Transportation

Legend to Funding Source Abbreviations:

BR	Bond Referendum	GO	General Obligation Bond	P/P	Public/Private Partnership
CDBG	Community Development Block Grants	IF	Impact Fees (Trans, R&P, PW, PS)	RAF	Recreation Assistance Program Fund
D	Donations	L&WCF	Land and Water Conservation Funds	TAD	Tax Allocation District
GDF	Governor's Discretionary Fund	LDF	Local Development Fund	TR	Federal/GDOT Transportation Funding
GF	General Fund	LIA	Line Item Appropriation	TSPLOST	Trans. Special Option Local Sales Tax
				UF	User Fee

Notes

* These projects are currently on the constrained list of eligible projects allowed to use Impact Fees Funds.

Capital Improvement Element, FY22-23 to FY26-27

(Impact Fee Eligible Projects)

All Service Areas are City Wide

Grimes Bridge Road Improvement	Corridor Improvements	7/21	6/25	\$3,000,000	20%	GF, IF(Trans), TSPLOST (2)	Department of Transportation
Woodstock Road at Crabapple Middle School Improvements	Intersection Improvements	2/21	6/24	\$350,000	20%	GF, IF(Trans)	Department of Transportation
Mansell Road at Sun Valley Road	Intersection Improvements	7/21	6/26	\$500,000	20%	GF, IF(Trans)	Department of Transportation
Dogwood Road MU Path Riverside to Grimes Bridge	Sidewalk projects	7/20	6/24	1,000,000	20%	GF, IF(Trans), TSPLOST 2	Department of Transportation
Hardscrabble Phase 2* Multi-Use Path	MUP,	7/17	6/23	\$700,000	20%	GF, IF(Trans),	Department of Transportation
Sidewalk Connectivity	Sidewalk projects	7/16	6/23	\$15,000,000	50%	GF, IF (Trans),, Federal Funds, GO TSPLOST, TSPLOST (2),	Department of Transportation
Traffic Calming	Corridor Improvements	7/22	6/23	\$1,000,000	50%	GF, IF (Trans),, TSPLOST (2),	Department of Transportation
Traffic Signal Upgrade	Signal Improvement	7/17	6/23	\$4,000,000	20%	GF, IF (Trans),, GO	Department of Transportation
Acquire Right-Of-Way	Acquire ROW	7/19	6/23	\$3,000,000	20%	GF, IF (Trans), GO	Department of Transportation
SR 92 at Woodstock Road	Additional NB right turn lane	7/17	6/23	\$500,000	20%	GF, IF (Trans),	Department of Transportation
Sun Valley Road – Old Ellis Road Connector * (Phase 2)	2 lane Road w/ MUP	6/16	6/25	\$16,700,000	20%	GF, IF (Trans),, Other, GO, TAD, TSPLOST (2),	Department of Transportation
Holcomb Bridge Road Multi-Use Trail from Old Alabama Road to Gwinnett County	MUP	7/20	6/25	\$7,400,000	20%	GF, IF (Trans),, Federal Funds GO, TSPLOST (2),	Department of Transportation
Oak Street Streetscape, Phase 2	MUP w/ Street Trees	7/20	6/24	\$1,800,000	50%	GF, IF (Trans),, Federal Funds GO, TAD	Department of Transportation

Legend to Funding Source Abbreviations:

BR	Bond Referendum	GO	General Obligation Bond	P/P	Public/Private Partnership
CDBG	Community Development Block Grants	IF	Impact Fees (Trans, R&P, PW, PS)	RAF	Recreation Assistance Program Fund
D	Donations	L&WCF	Land and Water Conservation Funds	TAD	Tax Allocation District
GDF	Governor's Discretionary Fund	LDF	Local Development Fund	TR	Federal/GDOT Transportation Funding
GF	General Fund	LIA	Line Item Appropriation	TSPLOST	Trans. Special Option Local Sales Tax
				UF	User Fee

Notes

* These projects are currently on the constrained list of eligible projects allowed to use Impact Fees Funds.

Capital Improvement Element, FY22-23 to FY26-27

(Impact Fee Eligible Projects)

All Service Areas are City Wide

SR 9/120 at Oak Street	Intersection	7/20	6/25	\$270,000	50%	GF, IF (Trans), GO, TAD	Department of Transportation
Houze Road (SR 140) at Mansell Road	Intersection	7/20	6/24	\$1,200,000	20%	GF, IF (Trans), Federal Funds GO	Department of Transportation
Cherry Way Improvements	Widen reconstruct	7/20	6/25	\$300,000	20%	GF, IF (Trans), TAD	Department of Transportation
Plumtree Street Improvements	Widen reconstruct	7/20	6/24	\$500,000	20%	GF, IF (Trans), TAD	Department of Transportation
Jones Road Complete Street	Reconstruct Road w/ SW & MUP Intersection	7/18	6/25	\$4,400,000	50%	GF, IF(Trans), Federal Funds, GO	Department of Transportation
Norcross Street Bridge Replacement	New Bridge w/SW	7/21	6/25	\$4,200,000	20%	GF, IF(Trans), Federal Funds, TSPLOST (2), GO	Department of Transportation
Oxbo Road Complete Street	Minor widening, bike lanes, add MUP	7/21	6/25	6,000,000	50%	GF, IF(Trans), Federal Funds TAD	Department of Transportation
Mansell Road Extension	New 2 lane Road w/SW, Bike Lanes, Street Trees	7/21	6/25	\$8,600,000	20%	GF, IF(Trans), TAD	Department of Transportation
Pine Grove Complete Street	Complete Street Intersection Imp	7/20	6/25	\$14,835,000	20%	GF, IF(Trans), TSPLOST (2), Other	Department of Transportation
Dogwood Overpass at Holcomb Bridge	New Bridge over HBR	7/24	6/28	\$20,000,000	20%	GF, IF(Trans), Federal Funds, GO, TAD	Department of Transportation
Myrtle Street Extension	2 lanes w Sidewalk & MUP	7/23	6/25	\$1,300,000	20%	IF(Trans), GF Other	Department of Transportation
Mansell Connector (Big Creek 3)	2 Lane Rd SW & MUP	7/23	6/27	\$15,000,000	20%	IF(Trans), GF, Other	Department of Transportation

Legend to Funding Source Abbreviations:

BR	Bond Referendum	GO	General Obligation Bond	P/P	Public/Private Partnership
CDBG	Community Development Block Grants	IF	Impact Fees (Trans, R&P, PW, PS)	RAF	Recreation Assistance Program Fund
D	Donations	L&WCF	Land and Water Conservation Funds	TAD	Tax Allocation District
GDF	Governor's Discretionary Fund	LDF	Local Development Fund	TR	Federal/GDOT Transportation Funding
GF	General Fund	LIA	Line Item Appropriation	TSPLOST	Trans. Special Option Local Sales Tax
				UF	User Fee

Notes

* These projects are currently on the constrained list of eligible projects allowed to use Impact Fees Funds.

Capital Improvement Element, FY22-23 to FY26-27

(Impact Fee Eligible Projects)

All Service Areas are City Wide

Oxbo Bridge Replacement	Replace / 2 Lane Bridge widen / add Bike Lanes	7/23	6/26	\$1,000,000	20%	GF, IF(Trans), TR, Federal Funds, Other, GO	Department of Transportation
Jones Road Bridge Replacement	Replace / 2 Lane Bridge widen / add Bike Lanes	7/23	6/25	\$3,500,000	20%	GF, IF(Trans), TR, Federal Funds, Other, GO	Department of Transportation
Hembree Rd at Crabapple Road	Intersection	7/21	6/24	\$1,200,000	50%	GF, IF (Trans),, GO, TAD	Department of Transportation
Norcross St at Frasier Street	Intersection	7/23	6/25	\$1,200,000	50%	GF, IF (Trans),, GO, TAD	Department of Transportation
Holcomb Bridge Rd at Old Alabama Road	Intersection	7/23	6/26	\$14,000,000	50%	GF, IF (Trans),, GO, TAD	Department of Transportation
Holcomb Bridge Rd at Grimes Bridge Rd	Intersection	7/23	6/26	\$1,500,000	50%	GF, IF (Trans),, GO, TAD	Department of Transportation
Alpharetta Hwy at Hembree Rd	Intersection	7/23	6/26	\$1,500,000	50%	GF, IF (Trans),, GO, TAD	Department of Transportation
Houze Rd at Houze Way	Intersection	7/23	6/26	\$1,500,000	50%	GF, IF (Trans),, GO, TAD	Department of Transportation
Future Purchase of Parkland/Greenspace	Additional City Property	8/22	6/27	\$16,000,000	10%	GO IF(R&P)	Department of Rec & Parks
City Owned Parks and Properties	Development	8/22	6/27	\$36,000,000	100%	GO, IF(R&P), BR,D,P/P	Department of Rec & Parks
Waller Park/ Groveway Community Park	Development	8/22	6/26	\$500,000	20%	IF (R&P), GF 80%	Department of Rec & Parks
Old Mill Park	Trail Development	8/22	9/26	\$500,000	50%	GF 50%, IF (R&P)	Department of Rec & Parks
Athletic Facilities and Field Improvements	Development	7/22	6/25	\$3,500,000	100%	IF(R&P)	Department of Rec & Parks
Physical Activity Center Expansion	Development	4/23	4/26	\$1,300,000	100%	IF (R&P), GF, D	Department of Rec & Parks
Smith Plantation trails	Trail Development	2/22	2/24	\$1,800,000	20%	IF (R&P), GF, BR	Department of Rec & Parks

Legend to Funding Source Abbreviations:

BR	Bond Referendum	GO	General Obligation Bond	P/P	Public/Private Partnership
CDBG	Community Development Block Grants	IF	Impact Fees (Trans, R&P, PW, PS)	RAF	Recreation Assistance Program Fund
D	Donations	L&WCF	Land and Water Conservation Funds	TAD	Tax Allocation District
GDF	Governor's Discretionary Fund	LDF	Local Development Fund	TR	Federal/GDOT Transportation Funding
GF	General Fund	LIA	Line Item Appropriation	TSPLOST	Trans. Special Option Local Sales Tax
				UF	User Fee

Notes

* These projects are currently on the constrained list of eligible projects allowed to use Impact Fees Funds.

Capital Improvement Element, FY22-23 to FY26-27

(Impact Fee Eligible Projects)

All Service Areas are City Wide

Pond Repairs at Roswell Area Park Lake	Development	9/22	9/25	\$1,000,000	80%	IF, GF 20%	Department of Rec & Parks
Aquatic Facilities	Construction	8/22	8/27	\$2,000,000	50%	IF, GO	Department of Rec & Parks
Old Mill Machine Shop	Construction	8/25	8/27	\$750,000	100%	IF, GO, GF	Department of Rec & Parks
Replacement for Station #2		10/22	6/24	\$6,100,000	20%	GF,IF(PS),GO	Fire Department
Additional Fire Station #8*	Development	10/23	6/25	\$4,800,000	0%	GF,IF(PS),GO	Fire Department
Replacement Fire Station #3		10/22	6/24	\$4,600,000	50%	IF,GF,-BR	Fire Department
New 911 call center	Development	9/22	9/24	\$5,200,000	20%	IF, GO	Police Department

Legend to Funding Source Abbreviations:

BR	Bond Referendum	GO	General Obligation Bond	P/P	Public/Private Partnership
CDBG	Community Development Block Grants	IF	Impact Fees (Trans, R&P, PW, PS)	RAF	Recreation Assistance Program Fund
D	Donations	L&WCF	Land and Water Conservation Funds	TAD	Tax Allocation District
GDF	Governor's Discretionary Fund	LDF	Local Development Fund	TR	Federal/GDOT Transportation Funding
GF	General Fund	LIA	Line Item Appropriation	TSPLOST	Trans. Special Option Local Sales Tax
				UF	User Fee

Notes

* These projects are currently on the constrained list of eligible projects allowed to use Impact Fees Funds.

FY 2021 Impact Fee Fund Financial Report Information

	Recreation and Parks	Transportation	Public Safety	Total
Beginning Impact Fee by Categories FY 20	\$ 925,015.35	\$ 1,199,586.56	\$ 1,716,574.74	\$ 3,841,176.65
Impact Fee Credits FY20		\$ 361,837.98	\$ 8,660.44	\$ 370,498.42
Encumbrances	\$ 91,731.00	\$ -	\$ 20,329.15	\$ 112,060.15
Total Fund Balance FY 2020	\$ 1,016,746.35	\$ 1,561,424.54	\$ 1,745,564.33	\$ 4,323,735.22
	23.52%	36.11%	40.37%	100.00%
Impact Fees Collected from FY 2021	\$ 184,704.00	\$ 627,748.17	\$ 311,366.76	\$ 1,123,818.93
Interest	\$ -	\$ -	\$ -	\$ -
(Administrative/Other Costs)	\$ (6,870.56)	\$ (10,551.17)	\$ (11,795.48)	\$ (29,217.21)
Impact Fee Credits FY 21	\$ -	\$ (361,837.98)	\$ (8,660.44)	\$ (370,498.42)
Encumbrances FY 21	\$ (103,752.60)	\$ (452,074.35)	\$ (929.15)	\$ (556,756.10)
(Project Expenditures)	\$ (48,398.78)	\$ (310,886.65)	\$ (14,400.00)	\$ (373,685.43)
Impact Fee Refunds	\$ -	\$ -	\$ -	\$ -
Impact Fee Allocation	\$ 1,042,428.41	\$ 1,053,822.56	\$ 2,021,146.02	\$ 4,117,396.99

FY 2021 Impact Fee Expenditures by Project Name

Facility	Project Name	Spent
N/A	Bank Fees	\$ 29,217.21
Transportation	Old Roswell/Warsaw Intersection	12,961.00
Transportation	Atlanta Street Reversible Lanes	297,925.65
Transportation Total		310,886.65
Police	New E911 Center	\$ 14,400.00
Fire		\$ -
Fire Total		\$ 14,400.00
Recreation	River Parks Master Plan	\$ 24,113.21
Recreation	Ace Sand Park Development	\$ 24,285.57
Recreation Total		\$ 48,398.78
		\$ 373,685.43

SHORT TERM WORK PROGRAM

FY22-23 to FY 26-27

Item	Description	Fiscal Year(s)					Total Cost (if any)	Source of Funds	Impact Fee Eligible	Responsible Department or Agency
		22-23	23-24	24-25	25-26	26-27				
POPULATION										
P.1	Monitor regional and U.S. Census Bureau estimates of the City's population	√	√	√	√	√	Not applicable	GF		Community Development
P.2	Monitor and publicize any adult literacy programs available to Roswell's residents	√	√	√	√	√	Not applicable	GF		Community Relations
P.3	Update population and functional population projections as needed to support annual updates of the Capital Improvement Element	√	√	√	√	√	Staff time	GF		Community Development
HOUSING										
H.1	Maintain data on issuance of housing starts (building permits) for estimates of population and housing	√	√	√	√	√	Staff time	GF		Community Development, Building Division
H.2	Identify any concentrations of substandard housing units and use community development funds to help fund improvements	√	√	√	√	√	Staff time	GF		Community Development; Admin
H.3	Continue to enforce the standard housing code	√	√	√	√	√	Staff time	GF		Community Development
H.4	Maintain the City's public housing program and determine appropriate future activities/programs	√	√	√	√	√	Not applicable	Federal (HUD), CDGB		Housing Authority
H.5	Monitor available state and federal housing programs and disseminate information to individuals and groups in need of such program resources	√	√	√	√	√	Staff time	Federal(HUD)		Roswell Housing Authority
ECONOMIC DEVELOPMENT/ROSWELL BUSINESS ALLIANCE										
ED.1	Provide information on available office space to all potential users or reference sources.	√	√	√	√	√	Staff time	GF		Roswell Inc.
ED.2	Work with other City departments to promote economic growth that will result in increasing the tax base	√	√	√	√	√	Staff time	GF		DDA; Roswell Inc.
ED.3	Continue to support quality of life enhancements that make the area attractive to corporations	√	√	√	√	√	Staff time	GF		All Depts.
ED.4	Collaborate with the Convention & Visitors Bureau and others on marketing	√	√	√	√	√	Staff time	GF		Roswell Inc., DDA & Community Relations
ED.5	Complete signage to key attractions throughout the City	√	√	√	√	√	Staff time	GF		Transportation Department
ED.6	Guide small entrepreneurs to available forms of resources and assistance	√	√	√	√	√	Staff time	GF		Roswell Inc.
ED.7	Communicate with businesses via electronic newsletter to keep them informed of developments in the City	√	√	√	√	√	Staff time	GF		Roswell Inc.
ED.8	Stay involved in regional discussions	√	√	√	√	√	Staff time	GF		Roswell Inc.
ED.9	Continue to effectively communicate the development process; advocate for streamlining where opportunities exist	√	√	√	√	√	Staff time	GF		Community Development
ED.10	Continue to enhance the first line of marketing to new and expanding businesses, the Economic Development website.	√	√	√	√	√	Staff time	GF		Roswell Inc.
ED.11	Administer and promote/market the Roswell Opportunity Zone to all existing and prospective businesses.	√	√	√	√	√	Staff time	GF		Community Development; Roswell Inc.
ED.12	Provide free workshops to Roswell businesses on topics of their choice	√	√	√	√	√	Staff time	GF		Roswell Inc.
ED.13	To solicit, plan and produce events in conjunction with organizations to offer a wide variety of affordable entertainment and leisure activities in a safe and attractive environment.	√	√	√	√	√	\$15,000	GF		Administration, Special Events
REDEVELOPMENT										
R.1	Pursue priority-based budgeting to accomplish redevelopment goals, with redevelopment as a priority	√	√	√	√	√	Not applicable	GF		City Administrator and City Council
R.2	Continue to consider locating public facilities in redevelopment target areas	√	√	√	√	√	Not applicable	GF		City Administrator and City Council

SHORT TERM WORK PROGRAM

FY22-23 to FY 26-27

Item	Description	Fiscal Year(s)					Total Cost (if any)	Source of Funds	Impact Fee Eligible	Responsible Department or Agency
		22-23	23-24	24-25	25-26	26-27				
R.3	Implement recommendations of revitalization study and plan for the Holcomb Bridge Road corridor west of GA 400 (UDC)	√	√	√	√	√		GF	Yes	City (various departments)
R.4	Support Downtown Development Authority, if needed	√	√	√	√	√		GF		City Council; City Administrator
R.5	Seek funding for implementation of redevelopment studies, plans, and projects	√	√	√	√	√	TBD	GF	Yes	Community Development; City Council
R.6	Assist where possible in improving access, ingress, and egress to outmoded retail centers and upgrade surrounding road networks	√	√	√	√	√	TBD	GF		Community Development; Transportation
R.7	Promote existing retail space and the redevelopment of vacant retail space	√	√	√	√	√	Staff time	GF		DDA; Roswell Inc.
HISTORIC PRESERVATION										
HP.1	Develop a citywide GIS database of all identified cultural resources; update the database periodically as needed	√	√	√	√	√	Staff time	GF		GIS; Planning and Zoning
HP.2	Expand the existing National Register Historic District to include adjacent eligible commercial and residential areas		√	√	√		Not applicable	GF		HPC; Planning and Zoning; Consultant
HP.3	Pursue National Historic Landmarks designations, as appropriate	√	√	√	√	√	Not applicable	GF		R&P/H&CA
HP.4	Enlarge the emphasis of programs and publications from antebellum resources to include resources from all periods of the City's history.	√	√	√	√	√	Staff time and volunteers	GF		R&P
HP.5	Work with the Roswell CVB to develop ways to promote the City's historic sites through the CVB's already established channels. Meet regularly with all associated local agencies and organizations to discuss promotional programs and to keep all groups updated. Periodically review and update existing programs.	√	√	√	√	√	Staff time and volunteers	GF		R&P/H&CA; CVB
HP.6	Make information about the rehabilitation tax credit programs and application forms available through as many sources as possible. Provide positive case studies of successful rehabilitation projects.	√	√	√	√	√	Staff time	GF		HPC; Planning and Zoning
HP.7	Make information about historic façade easements and conservation easements readily available through as many sources as possible. Provide positive case studies of successful easement donations and their resulting historic resources.	√	√	√	√	√	Staff time	GF		HPC; HCAM; Planning and Zoning
HP.8	Create a repository of information about all aspects of historic preservation and make this resource readily available and accessible to the public. Develop and maintain the collection to also serve as a resource center for the HPC	√	√	√	√	√	Staff time	GF		HPC; HCAM; Planning and Zoning
HP.9	Add a specific historic preservation category to the City's existing website to direct people to technical information about historic preservation that is available locally and on the internet	√	√	√	√	√	Staff time	GF		Community Relations Office; Planning and Zoning
HP.10	Create a contributing and non-contributing map of structures within the historic district/ Historic Resources Map		√					GF		GIS; Planning and Zoning
HP.11	Historic Resource Survey - inventory (phase two).	√	√					GF		Planning and Zoning
NEIGHBORHOODS										
N.1	Provide limited technical assistance to neighborhood planning efforts in the form of maps, existing zoning and land use, as well as demographic and economic data	√	√	√	√	√	Staff time	GF		Community Development
N.2	Encourage neighborhood "self-help" activities	√	√	√	√	√	Staff time	GF		Community Development

SHORT TERM WORK PROGRAM

FY22-23 to FY 26-27

Item	Description	Fiscal Year(s)					Total Cost (if any)	Source of Funds	Impact Fee Eligible	Responsible Department or Agency
		22-23	23-24	24-25	25-26	26-27				
URBAN DESIGN										
UD.1	Implement a gateway master plan for major entrances to the City that incorporates various recommendations of adopted design guidelines	√	√	√	√	√	\$1,600,000	GF	Yes	Transportation
UD.2	Continue to apply for federal and state funding to enhance the streetscapes of road corridors in the City	√	√	√	√	√	Staff time	GF		Community Development; Transportation
LAND USE										
LU.1	Further develop, refine, and implement land use recommendations for "character areas"	√	√	√	√	√	Staff time	GF		Community Development
LU.2	Periodically report as may be needed on conformance with regional development plan	√	√	√	√	√	Staff time	GF		Community Development
COMMUNITY FACILITIES										
CF.1	Periodically update and implement the City's parks and recreation master plan as needed	√	√	√	√	√	107,000	GF		Recreation & Parks
CF.2	Implement the master plan for the Roswell River Parks	√	√	√	√	√	\$35,000,000	BR, IF, GF		Recreation & Parks
CF.3	Update the Comprehensive Solid Waste Management Plan every ten years as required; update the Solid Waste Business Plan, Roswell Utility Master Plan and Roswell Stormwater Utility Master Plan as necessary to meet Division goals.	√	√	√	√	√	Staff time	UF		Environmental/ Public Works
CF.4	Periodically review and modify sanitation rates and fees to reflect the actual costs of service provision and to further divisions goals	√	√	√	√	√	Staff time	UF		Environmental/ Public Works
CF.5	Prepare, adopt, and periodically revise as appropriate a municipal policy for use of City-owned buildings and grounds by private, non-profit, and other government users	√	√	√	√	√	Staff time	GF		Administration
CF.6	Implement and maintain a customer service policy and action plan in each of the City's departments, with a consistent level of service throughout the departments	√	√	√	√	√	Staff time	GF		Various departments
CF.7	Monitor the provision of municipal services and their ability to meet the diversifying needs of the City's population	√	√	√	√	√	Staff time	GF		Administration; various departments
CF.8	Implement a community-based approach to policing, including Neighborhood Watch and other appropriate programs of the Crime Prevention Unit	√	√	√	√	√	\$400,000	GF		Police
CF.9	Maintain the City's current Insurance Services Office (ISO) rating of 2	√	√	√	√	√	\$1,500,000	GF		Fire & Rescue
CF.10	Continue programs of recognition to all firefighters for the jobs they accomplish as a combination department of full-time and part-time employees	√	√	√	√	√	Staff time	GF		Fire & Rescue; Mayor and City Council
CF.11	Periodically review and modify water rates and fees to reflect the actual costs of service provision and to further system goals	√	√	√	√	√	Staff time	UF		Environmental/ Public Works
CF.12	Continue to prioritize road resurfacing projects, continue drainage maintenance projects, and sidewalk repair projects according to most urgent need	√	√	√	√	√	\$3,000,000 per year	UF, GF		Transportation; Environmental / Public Works
CF.13	Investigate the need for traffic calming and integrate traffic calming projects as may be appropriate in the City's capital plan	√	√	√	√	√	\$50,000 per year	GF		Transportation

SHORT TERM WORK PROGRAM

FY22-23 to FY 26-27

Item	Description	Fiscal Year(s)					Total Cost (if any)	Source of Funds	Impact Fee Eligible	Responsible Department or Agency
		22-23	23-24	24-25	25-26	26-27				
CF.14	Develop a program incorporating landscaping/streetscaping and green infrastructure into all major road projects to improve water quality, provide greater community identity and safety	√	√	√	√	√	Staff time	GF, TSPLOST, PP		Transportation; Community Development; Environmental/ Public Works
CF.15	Maintenance of an Energy Assurance Plan for the continued operations of critical city services.	√	√	√	√	√	Staff time	GF		Administration
CF.16	Annually program and implement improvements needed to maintain and upgrade the stormwater management system in compliance with the MS4 NPDES Permit	√	√	√	√	√	\$3,200,000/yr	UF, GF		Environmental/ Public Works; Transportation
CF.17	Continue to implement TMDL Impaired Stream monitoring efforts and implementation of the Watershed Improvement Program (WIP).	√	√	√	√	√	\$320,000	UF		Environmental/ Public Works
CF.18	Continue to monitor the conditions of municipally owned and operated historic and cultural facilities; schedule improvements to such facilities and grounds as appropriate	√	√	√	√	√	\$225,000	GF		Recreation and Parks
CF.19	Consider plans for additional historic streetscape improvements within the local Historic District	√	√	√	√	√	\$2,800,000	GF, TSPLOST	yes	Transportation
CF.20	Prepare, implement, and revise as appropriate a community information plan and programs	√	√	√	√	√		GF		Community Relations
CF.21	Continually review and revise the disaster preparedness and emergency management plans in conjunction with Fulton County	√	√	√	√	√	Staff time	GF		Various departments
CF.22	Continually evaluate and review cost efficient services for the Recycling Center as well as implement an education and outreach program to promote the Center to Roswell residents	√	√	√	√	√	Staff time	UF		Environmental/ Public Works
CF.23	Waterline Distribution Replacement Program	√	√	√	√	√	\$400,000/yr	UF		Environmental/ Public Works
CF.24	Continue using the agenda management software program for the Mayor and Council and the public to have electronic agendas and meeting documentation and minutes for laptops/tablets and webpage	√	√	√	√	√	\$25,250.40/yr. \$2,104.20/mo	GF		Administration
CF.25	Periodically update the City's Consolidated Action Plan (5-year) for HUD as needed.	√			√		Staff time	GF		Administration, Grants
CF.26	Periodically update the City's Annual Action Plan for HUD as needed.	√	√	√	√	√	Staff time	GF		Administration, Grants
CF.27	Campaign Finance Reporting Software for automizing filing and management of necessary forms for candidates and elected officials for campaign finance reporting online.	√	√	√	√	√	\$7,200/yr	GF		Administration
CF.28	Open Records/Public Records online program for submtiting records which then allows the public to track requests, communicate regarding the requests, receive online the requests through a web portal and then download the documents.	√	√	√	√	√	\$5,850/yr	GF		Administration
DEVELOPMENT IMPACT FEES										
DIF.1	Periodically review and update the development impact fee program, including fees			√			\$100,000	GF		Community Development
TRANSPORTATION										
T.1	Implement transportation system improvements as described in the Comprehensive Plan and Transportation Master Plan	√	√	√	√	√	\$25,000,000 per year	GF, TSPLOST, TR	Yes	Transportation
T.2	TSPLOST Projects - Develop a list of projects for potential November 2026 referendum.					√	Staff time	GF		Transportation
INTERGOVERNMENTAL COORDINATION										
IC.1	Periodically revisit and update intergovernmental service agreements	√	√	√	√		Staff time	GF		Administration

SHORT TERM WORK PROGRAM

FY22-23 to FY 26-27

Item	Description	Fiscal Year(s)					Total Cost (if any)	Source of Funds	Impact Fee Eligible	Responsible Department or Agency
		22-23	23-24	24-25	25-26	26-27				
IC.2	Monitor new forms of governance proposed in North Fulton County for their impact on Roswell	√	√	√	√	√	Staff time	GF		Administration
IC.3	Continue to evaluate the necessity of moving the court system to a new location.	√	√	√	√	√	Staff time	GF		Administration
IC.4	Periodically revisit and revise the intergovernmental land use dispute resolution process	√	√				Staff time	GF		Administration
IC.5	Assist in implementing the <i>Water Supply and Water Conservation Management Plan</i> prepared by the Metropolitan North Georgia Water Planning District	√	√	√	√	√	\$115,000/year	UF		Environmental/ Public Works
IC.7	Coordinate a meeting between the City and the public and private schools.			√		√	Staff time	GF		Administration