



# REGIONAL REVIEW NOTIFICATION

Atlanta Regional Commission • 229 Peachtree Street NE | Suite 100 | Atlanta, Georgia 30303 • ph: 404.463.3100 fax: 404.463.3205 • atlantaregional.org

**DATE:** May 13, 2020

**ARC REVIEW CODE:** P2005131

**TO:** Mayor Lori Henry, City of Roswell  
**ATTN TO:** Jackie Deibel, Planning and Zoning Director  
**FROM:** Douglas R. Hooker, Executive Director, ARC

Digital signature  
Original on file

The Atlanta Regional Commission (ARC) has received the following proposal and is initiating a regional review to seek comments from potentially impacted jurisdictions and agencies. The ARC requests your comments related to the proposal not addressed by the Commission's regional plans and policies.

**Name of Proposal:** 2020 City of Roswell CIE Annual Update

**Review Type:** Local Comprehensive Plan

**Description:** A review of the 2020 City of Roswell Capital Improvement Element (CIE) and Short-Term Work Plan (SWTP) update.

**Submitting Local Government:** City of Roswell

**Action Under Consideration:** Approval

**Date Opened:** May 13, 2020

**Deadline for Comments:** June 3, 2020

**Earliest the Regional Review can be Completed:** Upon approval by Georgia DCA.

## THE FOLLOWING LOCAL GOVERNMENTS AND AGENCIES ARE RECEIVING NOTICE OF THIS REVIEW:

ARC COMMUNITY DEVELOPMENT  
ARC RESEARCH & ANALYTICS  
GEORGIA DEPARTMENT OF NATURAL RESOURCES  
CITY OF ALPHARETTA  
CITY OF JOHNS CREEK

ARC TRANSPORTATION ACCESS & MOBILITY  
ARC AGING & HEALTH RESOURCES  
GEORGIA DEPARTMENT OF TRANSPORTATION  
CITY OF SANDY SPRINGS  
CITY OF MOUNTAIN PARK

ARC NATURAL RESOURCES  
GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS  
FULTON COUNTY  
CITY OF MILTON  
COBB COUNTY

**Attached is information concerning this review.**

If you have any questions regarding this review, please contact Greg Giuffrida at [ggiuffrida@atlantaregional.org](mailto:ggiuffrida@atlantaregional.org) or 470-378-1531. If ARC staff does not receive comments from you on or before **Wednesday, June 3, 2020**, we will assume that your agency has no comments and will close the review. Comments via e-mail are strongly encouraged. The ARC review website is located at <http://www.atlantaregional.org/land-use/planreviews>.

# REGIONAL REVIEW NOTIFICATION

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## NOTICE OF LOCAL PLAN SUBMITTAL AND HEARING/COMMENT OPPORTUNITY

<b>Submitting Local Government:</b>	City of Roswell	<b>Date Received:</b>	May 13, 2020
<b>Local Contact:</b>	Jackie Deibel, Planning and Zoning Director, City of Roswell		
<b>Phone:</b>	770-641-3727	<b>E-Mail:</b>	jdeibel@roswellgov.com
<b>Fax:</b>		<b>Website:</b>	www.roswellgov.com
<b>Street</b>	38 Hill Street	<b>City State, Zip:</b>	Roswell, Georgia 30075

### Department of Community Affairs Review Required

<b>Review Title:</b>	2020 City of Roswell CIE Annual Update
<b>Description:</b>	<p>A review of the 2020 City of Roswell Capital Improvement Element (CIE) and Short-Term Work Plan (SWTP) update.</p> <p>Document can be viewed on the ARC website at:  <a href="http://www.atlantaregional.org/landuse">http://www.atlantaregional.org/landuse</a>  Under Plan Review, search for the City of Roswell.</p>

**The submitted documents are available for review at ARC and the local government.**

### Reviewing Regional Commission:

Atlanta Regional Commission  
229 Peachtree Street NE, Suite 100  
Atlanta, GA 30303

Phone 404-463-3100 | Fax 404-463-3254

<b>Contact Person:</b>	Greg Giuffrida, Plan Reviews Program Manager
<b>E-Mail</b>	<a href="mailto:ggiuffrida@atlantaregional.org">ggiuffrida@atlantaregional.org</a>

[illegible]

STATE OF GEORGIA

COUNTY OF FULTON

May 11, 2020

**CITY OF ROSWELL**  
**RESOLUTION OF TRANSMITTAL**


**WHEREAS**, to retain its “Qualified Local Government Status” pursuant to the Georgia Planning Act of 1989, the City of Roswell must remain in compliance with the requirements of the State of Georgia’s Minimum Planning Standards and Procedures for Local Comprehensive Planning; and

**WHEREAS**, the Short Term Work Program was prepared in accordance with the Development Impact Fee Compliance Requirements and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989; and

**WHEREAS**, the Capital Improvement Element was prepared in accordance with the Development Impact Fee Compliance Requirements and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989; and

**WHEREAS**, a public hearing was held by the Mayor and Council on May 11, 2020 at Roswell City Hall, 38 Hill Street, Roswell, Georgia; and the Short Term Work Program and Capital Improvement Element after review by the Department of Community Affairs and the Atlanta Regional Commission is required to be adopted by October 31, 2020:

**BE IT THEREFORE RESOLVED**, that the Roswell Mayor and Council does hereby submit the Short Term Work Program and Capital Improvement Element covering the five-year period 2020-2025 to the Department of Community Affairs (DCA) and the Atlanta Regional Commission (ARC) for regional review, as per the requirements of the Georgia Planning Act of 1989.

  
\_\_\_\_\_  
Lori Henry, Mayor

Attest:

  
\_\_\_\_\_  
Marlee Press, City Clerk  
(Seal)



6. **Approval of a Resolution to transmit the annual update of the Short Term Work Program (STWP) and Capital Improvement Element (CIE) covering the five year period 2020-2025 to the Department of Community Affairs and the Atlanta Regional Commission.**

*Resolution No. 2020-05-15*

This annual update of the STWP (Short Term Work Program) and the CIE (Capital Improvement Element covering the five-year period 2020-2025 will now be submitted to the Department of Community Affairs and the Atlanta Regional Commission for regional review as per the requirements of the Georgia Planning Act of 1989.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Marcelo Zapata, Councilmember
<b>SECONDER:</b>	Matthew Tyser, Councilmember
<b>IN FAVOR:</b>	Hall, Judy, Palermo, Tyser, Willsey, Zapata

7. **Approval of a text amendment to the Unified Development Code (UDC), Article 11, Section 11.4 Streets, 11.4.1 Intent, Letter F, to require the construction of Multi-Use Paths as recommended by the Roswell Bicycle and Pedestrian Master Plan. (First Reading)**

The first reading was approved to amend Section 11.4, Streets, 11.4.1, Intent, letter F, to state the following and to create a number 2 which incorporates the Roswell Bicycle and Pedestrian Master Plan's Map:

1.

When installation of sidewalks is required, sidewalks shall meet the definition of a multi-use path in Section 11.4.14.D of the Unified Development Code for parcels with frontage:

2.

Along the routes identified as locations for Multi-Use paths, also referred to as spokes or planned spokes as included in the Roswell Bicycle and Pedestrian Master Plan's map titled Roswell Hub and Spoke Cycle and Pedestrian Network Map.

<b>RESULT:</b>	<b>APPROVED ON FIRST READING [UNANIMOUS]</b>
	<b>Next: 6/8/2020 7:00 PM – Second Reading – Mayor and Council</b>
<b>MOVER:</b>	Marcelo Zapata, Councilmember
<b>SECONDER:</b>	Christine Hall, Councilmember
<b>IN FAVOR:</b>	Hall, Judy, Palermo, Tyser, Willsey, Zapata

# Capital Improvement Element, FY20-21 to FY24-25

## (Impact Fee Eligible Projects)

### All Service Areas are City Wide

Project Description	Detail Description	Project Start Date	Project Completed Date	Estimated Project Cost	Portion Chargeable to Impact Fees	Sources of Funds (& Share)	Responsible Party
Old Roswell Road at Warsaw Road	Intersection	7/16	6/21	\$500,000	20%	IF, GF	Department of Transportation
SR 9 Pedestrian Bridge over Chattahoochee River*	600' Trail Bridge	7/16	6/24	5,213,694	20%	GF, Federal Funds	Department of Transportation
Historic Gateway (SR 9 from River to SR 120) * TSPLOST	Add lane, SW ,MUP and two Roundabout	7/16	6/25	\$34,500,000	20%	GF, IF(Trans), Federal Funds GO, TAD, TSPLOST (1)	Department of Transportation
Big Creek Parkway TSPLOST	2 lane Bridge w/ SW & MUP	7/16	6/24	\$58,500,000	20%	GF, IF(Trans), Federal Funds, GO, TAD, TSPLOST (1), Other	Department of Transportation
Rucker Road (TSPLOST)	2 lane Complete Street	7/17	9/20	1,500,000	20%	TSPLOST (1), GF, IF (trans)	Department of Transportation
Willeo Road Bridge Replacement	2 Lanes. w/ Ped & Bike	7/16	6/21	\$1,075,000	20%	GF, IF(Trans), Federal Funds, GO, Other	Department of Transportation
SR-9 Underpass from City Hall to Canton Street area and Heart of Roswell Park	Construct underpass	7/18	6/24	\$7,000,000	20%	GF	Department of Transportation
SR 9 at Magnolia/Canton	Reconstruct 5 way Intersection	7/16	6/23	\$2,500,000	50%	GF, IF (Trans), GO, TAD	Department of Transportation
Riverside Road Complete Street	Complete Street	7/16	6/22	\$4,900,000	50%	GF, IF(Trans)	Department of Transportation
SR 9/120 at Oxbo Road / Elm Street / Pleasant Hill TSPLOST	2 Intersections	7/17	12/21	\$7,000,000	50%	GF, IF (Trans), GO, TAD, TSPLOST (1)	Department of Transportation

#### Legend to Funding Source Abbreviations:

BR	Bond Referendum	GO	General Obligation Bond	P/P	Public/Private Partnership
CDBG	Community Development Block Grants	IF	Impact Fees (Trans, R&P, PW, PS)	RAF	Recreation Assistance Program Fund
D	Donations	L&WCF	Land and Water Conservation Funds	TAD	Tax Allocation District
GDF	Governor's Discretionary Fund	LDF	Local Development Fund	TR	Federal/GDOT Transportation Funding
GF	General Fund	LIA	Line Item Appropriation	TSPLOST	Trans. Special Option Local Sales Tax
				UF	User Fee

#### Notes

\* These projects are currently on the constrained list of eligible projects allowed to use Impact Fees Funds.



# Capital Improvement Element, FY20-21 to FY24-25

## (Impact Fee Eligible Projects)

### All Service Areas are City Wide

SR 400 / SR 140 Holcomb Bridge Road Interchange Area improvements	Interchange, bridge, turn lane, sidewalk, MU path	7/20	6/25	\$15,000,000	20%	GF, IF(Trans), TSPLOST	Department of Transportation
Dogwood Road MU Path Riverside to Grimes Bridge	Sidewalk projects	7/20	6/24	1,000,000	20%	GF, IF(Trans), TSPLOST	Department of Transportation
Hardscrabble Phase 2*	Street, SW&MUP, Intersection	7/17	6/21	\$3,000,000	20%	GF, IF(Trans),	Department of Transportation
SR 9/120 at Thomas Drive/ Strickland Street	Intersection	7/19	6/21	\$3,000,000	50%	GF, IF(Trans), Federal Funds, GO	Department of Transportation
Houze Road S/W improvements	Medians w/ Crosswalk Sidewalk	7/19	6/21	\$500,000	50%	GF, IF(Trans), GO	Department of Transportation
Sidewalk Connectivity	Sidewalk projects	7/16	6/21	\$7,000,000	50%	GF, IF (Trans), Federal Funds, GO TSPLOST (2)	Department of Transportation
Traffic Signal Upgrade	Signal Improvement	7/17	6/22	\$4,000,000	20%	GF, IF (Trans), GO	Department of Transportation
Acquire Right-Of-Way	Acquire ROW	7/19	6/22	\$3,000,000	20%	GF, IF (Trans), GO	Department of Transportation
SR 92 at Hardscrabble Road	Add second Right turn lane	7/17	12/20	\$250,000	20%	GF, IF (Trans),	Department of Transportation
SR 92 at Woodstock Road	Additional NB right turn lane	7/17	6/22	\$939,000	20%	GF, IF (Trans),	Department of Transportation
Sun Valley Road – Old Ellis Road Connector * (Phase 2)	2 lane Road w/ MUP	6/16	6/23	\$8,600,000	20%	GF, IF (Trans), Other, GO, TAD,	Department of Transportation
Holcomb Bridge Road Multi-Use Trail from Old Alabama Road to Gwinnett County	MUP	7/20	6/22	\$2,860,000	20%	GF, IF (Trans), Federal Funds GO	Department of Transportation

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# Capital Improvement Element, FY20-21 to FY24-25

## (Impact Fee Eligible Projects)

### All Service Areas are City Wide

Oak Street Streetscape, Phase 2	MUP w/ Street Trees	7/20	6/22	\$1,800,000	50%	GF, IF (Trans), Federal Funds GO, TAD	Department of Transportation
SR 9/120 at Oak Street	Intersection	7/20	6/21	\$270,000	50%	GF, IF (Trans), GO, TAD	Department of Transportation
Houze Road (SR 140) at Mansell Road	Intersection	7/20	6/22	\$1,200,000	20%	GF, IF (Trans), Federal Funds GO	Department of Transportation
Cherry Way Improvements	Widen reconstruct	7/20	6/21	\$300,000	20%	GF, IF (Trans), TAD	Department of Transportation
Plumtree Street Improvements	Widen reconstruct	7/20	6/22	\$500,000	20%	GF, IF (Trans), TAD	Department of Transportation
Holcomb Bridge Road Overpass at Market Boulevard	2 lane road under bridge	7/21	6/23	\$13,000,000	20%	GF, IF(Trans), Federal Funds, GO, TAD	Department of Transportation
Jones Road Complete Street	Reconstruct Road w/ SW & MUP Intersection	7/18	6/23	\$4,400,000	50%	GF, IF(Trans), Federal Funds, GO	Department of Transportation
Norcross Street Bridge Replacement	New Bridge w/SW	7/21	6/23	\$820,000	20%	GF, IF(Trans), Federal Funds , GO	Department of Transportation
Oxbo Road Complete Street	Minor widening, bike lanes, add MUP	7/21	6/23	6,000,000	50%	GF, IF(Trans), Federal Funds TAD	Department of Transportation
Mansell Road Extension	New 2 lane Road w/SW, Bike Lanes, Street Trees	7/21	6/22	\$8,600,000	20%	GF, IF(Trans), TAD	Department of Transportation
Pine Grove Complete Street	Complete Street Intersection Imp	7/20	6/23	\$6,400,000	20%	GF, IF(Trans), Other	Department of Transportation
Dogwood Overpass at Holcomb Bridge	New Bridge over HBR	7/21	6/25	\$20,000,000	20%	GF, IF(Trans), Federal Funds, GO, TAD	Department of Transportation

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# Capital Improvement Element, FY20-21 to FY24-25

## (Impact Fee Eligible Projects)

### All Service Areas are City Wide

Myrtle Street Extension	2 lanes w Sidewalk & MUP	7/21	6/25	\$1,300,000	20%	IF(Trans), GF Other	Department of Transportation
Mansell Connector (Big Creek 3)	2 Lane Rd SW & MUP	7/21	6/25	\$15,000,000	20%	IF(Trans), GF, Other	Department of Transportation
Sun Valley Road – Houze Road Connector (Phase 3)	New 2 lanes w/ SW & MUP	7/16	6/22	\$5,600,000	20%	GF, IF(Trans), Other, GO, TAD	Department of Transportation
Riverside/Old Alabama Roundabout	Construct Roundabout	7/18	6/22	\$2,000,000	20%	IF(Trans), GF, Other	Department of Transportation
Oxbo Bridge Replacement	Replace / 2 Lane Bridge widen / add Bike Lanes	7/19	6/22	\$1,000,000	20%	GF, IF(Trans), TR, Federal Funds, Other, GO	Department of Transportation
Jones Road Bridge Replacement	Replace / 2 Lane Bridge widen / add Bike Lanes	7/21	6/23	\$1,000,000	20%	GF, IF(Trans), TR, Federal Funds, Other, GO	Department of Transportation
Hembree Rd at Crabapple Road	Intersection	7/21	6/23	\$1,200,000	50%	GF, IF (Trans),, GO, TAD	Department of Transportation
Norcross St at Frasier Street	Intersection	7/21	6/23	\$1,200,000	50%	GF, IF (Trans),, GO, TAD	Department of Transportation
Woodstock Rd at North Coleman Road	Intersection	7/21	6/22	\$1,100,000	50%	GF, IF (Trans),, GO, TAD	Department of Transportation
Holcomb Bridge Rd at Old Alabama Road	Intersection	7/21	6/23	\$14,000,000	50%	GF, IF (Trans),, GO, TAD	Department of Transportation
Holcomb Bridge Rd at Grimes Bridge Rd	Intersection	7/21	6/22	\$700,000	50%	GF, IF (Trans),, GO, TAD	Department of Transportation
Alpharetta Hwy at Hembree Rd	Intersection	7/20	6/21	\$700,000	50%	GF, IF (Trans),, GO, TAD	Department of Transportation
Houze Rd at Houze Way	Intersection	7/21	6/22	\$600,000	50%	GF, IF (Trans),, GO, TAD	Department of Transportation
Future Purchase of Parkland/Greenspace	Additional City Property	8/20	6/25	\$16,000,000	10%	GO IF( R&P)	Department of Rec & Parks
Future Park Development East	Development	8/20	6/25	\$36,000,000	50%	GO, IF(R&P), BR,D,P/P	Department of Rec & Parks

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# Capital Improvement Element, FY20-21 to FY24-25

## (Impact Fee Eligible Projects)

### All Service Areas are City Wide

Roswell Park, Big Creek Park, Leita Thompson Park, River Parks							
Waller Park/ Groveway Community Park	Development	8/18	6/22	\$500,000	20%	IF (R&P), GF 80%	Department of Rec & Parks
Old Mill Park	Trail Development	8/21	9/24	375,000	50%	GF 50%, IF (R&P)	Department of Rec & Parks
New sports fields*	Development	7/21	6/24	\$3,500,000	100%	IF(R&P)	Department of Rec & Parks
Physical Activity Center Expansion	Development	4/21	4/23	\$1,000,000	50%	IF (R&P), GF, D	Department of Rec & Parks
Smith Plantation trails (formally City Green)	Trail Development	2/21	2/23	\$1,800,000	20%	IF (R&P), GF, BR	Department of Rec & Parks
Replacement for Station #2		10/22	10/23	\$5,900,000	0%	GF,IF(PS),GO	Fire Department
Additional Fire Station #8*	Development	10/20	10/22	\$4,800,000	50%	GF,IF(PS),GO	Fire Department
Replacement Fire Station #3		10/23	10/24	\$4,600,000	0%	GF,GO	Fire Department
New 911 call center	Development	9/20	9/22	\$5,200,000	20%	IF, GO	Police Department

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**FY 2019 Impact Fee Fund Financial Report Information**

	Recreation and Parks	Transportation	Public Safety	Total
Beginning Impact Fee by Categories FY 18	\$ 523,028.65	\$ (598,927.87)	\$ 998,508.91	\$ 922,609.69
Impact Fee Credits FY18		\$ 633,341.37	\$ 8,660.44	\$ 642,001.81
<b>Encumbrances</b>	<b>\$ 182,423.44</b>	<b>\$ 5,000.00</b>	<b>\$ 65,401.77</b>	<b>\$ 252,825.21</b>
<b>Total Fund Balance FY 2018</b>	<b>\$ 705,452.09</b>	<b>\$ 39,413.50</b>	<b>\$ 1,072,571.12</b>	<b>\$ 1,817,436.71</b>
	<b>38.82%</b>	<b>2.17%</b>	<b>59.02%</b>	<b>100.00%</b>
Impact Fees Collected from FY 2019	\$ 237,767.82	\$ 702,172.67	\$ 440,719.28	\$ 1,380,659.77
Interest	\$ -	\$ -	\$ -	\$ -
(Administrative/Other Costs)	\$ (4,149.49)	\$ (231.83)	\$ (6,308.90)	\$ (10,690.22)
Impact Fee Credits FY 19	\$ -	\$ (366,399.81)	\$ (8,660.44)	\$ (375,060.25)
Encumbrances FY 19	\$ (6,500.00)	\$ -	\$ (15,140.00)	\$ (21,640.00)
(Project Expenditures)	\$ (17,939.84)	\$ -	\$ (6,760.00)	\$ (24,699.84)
Impact Fee Refunds	\$ -	\$ -	\$ -	\$ -
<b>Impact Fee Allocation 2902-2903-2904</b>	<b>\$ 914,630.58</b>	<b>\$ 374,954.53</b>	<b>\$ 1,476,421.06</b>	<b>\$ 2,766,006.17</b>
Current GL Impact Fee Fund Balance FY 2019				<b>\$ 3,162,706.55</b>

**FY 2019 Impact Fee Expenditures by Project Name**

Facility	Project Name	Spent
<b>N/A</b>	<b>Bank Fees</b>	<b>\$ 10,690.22</b>
Transportation	Hardscrabble Green Loop PH I	-
Transportation	Northeast Conn/Sunvalley	-
<b>Transportation Total</b>		<b>-</b>
Fire	Fire Station #4	\$ -
Fire	Fire Station #8	\$ 6,760.00
<b>Fire Total</b>		<b>\$ 6,760.00</b>
Recreation	Development of Riverwalk	\$ 17,939.84
Recreation	Garrard Lndg Trail	\$ -
<b>Recreation Total</b>		<b>\$ 17,939.84</b>
		<b>\$ 24,699.84</b>

# SHORT TERM WORK PROGRAM

## 21 to FY 24-25

FY20-

Item	Description	Fiscal Year(s)					Total Cost (if any)	Impact Fee Eligible	Responsible Department or Agency
		20-21	21-22	22-23	23-24	24-25			
POPULATION									
P.1	Monitor regional and U.S. Census Bureau estimates of the City's population	√	√	√	√	√	Not applicable		Community Development
P.2	Monitor and publicize any adult literacy programs available to Roswell's residents	√	√	√	√	√	Not applicable		Community Relations Office
P.3	Update population and functional population projections as needed to support annual updates of the Capital Improvement Element	√	√	√	√	√	Staff time		Community Development
HOUSING									
H.1	Maintain data on issuance of housing starts (building permits) for estimates of population and housing	√	√	√	√	√	Staff time		Community Development, Building Division
H.2	Identify any concentrations of substandard housing units and use community development funds to help fund improvements	√	√	√	√	√	Staff time		Community Development; Admin
H.3	Continue to enforce the standard housing code	√	√	√	√	√	Staff time		Community Development
H.4	Maintain the City's public housing program and determine appropriate future activities/programs	√	√	√	√	√	Not applicable		Housing Authority
H.5	Monitor available state and federal housing programs and disseminate information to individuals and groups in need of such program resources	√	√	√	√	√	Staff time		Roswell Housing Authority
ECONOMIC DEVELOPMENT/ROSWELL BUSINESS ALLIANCE									
ED.1	Provide information on available office space to all potential users or reference sources.	√	√	√	√	√	\$18,500		Roswell Inc.
ED.2	Work with other City departments to promote economic growth that will result in increasing the tax base	√	√	√	√	√	Staff time		DDA; Roswell Inc.
ED.3	Continue to support quality of life enhancements that make the area attractive to corporations	√	√	√	√	√	Staff time		All Depts.

# SHORT TERM WORK PROGRAM

## 21 to FY 24-25

FY20-

Item	Description	Fiscal Year(s)					Total Cost (if any)	Impact Fee Eligible	Responsible Department or Agency
		20-21	21-22	22-23	23-24	24-25			
ED.4	Collaborate with the Convention & Visitors Bureau and others on marketing	√	√	√	√	√	Staff time		Roswell Inc., DDA & Community Relations
ED.5	Complete signage to key attractions throughout the City	√	√	√	√	√	Staff time		Transportation Department
ED.6	Guide small entrepreneurs to available forms of resources and assistance	√	√	√	√	√	Staff time		Roswell Inc.
ED.7	Communicate with businesses via electronic newsletter to keep them informed of developments in the City	√	√	√	√	√	Staff time		Roswell Inc.
ED.8	Stay involved in regional discussions	√	√	√	√	√	Staff time		Roswell Inc.
ED.9	Continue to effectively communicate the development process; advocate for streamlining where opportunities exist	√	√	√	√	√	Staff time		Community Development
ED.10	Continue to enhance the first line of marketing to new and expanding businesses, the Economic Development website.	√	√	√	√	√	Staff time		Roswell Inc.
ED.11	Administer and promote/market the Roswell Opportunity Zone to all existing and prospective businesses.	√	√	√	√	√	Staff time		Community Development; Roswell Inc.
ED.12	Provide free workshops to Roswell businesses on topics of their choice	√	√	√	√	√	Staff time		Roswell Inc.
ED.13	To solicit, plan and produce events in conjunction with organizations to offer a wide variety of affordable entertainment and leisure activities in a safe and attractive environment.	√	√	√	√	√	Staff time		Administration, Special Events
REDEVELOPMENT									
R.1	Pursue priority-based budgeting to accomplish redevelopment goals, with redevelopment as a priority	√	√	√	√	√	Not applicable		City Administrator and City Council
R.2	Continue to consider locating public facilities in redevelopment target areas	√	√	√	√	√	Not applicable		City Administrator and City Council

# SHORT TERM WORK PROGRAM

## 21 to FY 24-25

FY20-

Item	Description	Fiscal Year(s)					Total Cost (if any)	Impact Fee Eligible	Responsible Department or Agency
		20-21	21-22	22-23	23-24	24-25			
R.3	Implement recommendations of revitalization study and plan for the Holcomb Bridge Road corridor west of GA 400 (UDC)	√	√	√	√	√		Yes	City (various departments)
R.4	Support Downtown Development Authority, if needed	√	√	√	√	√			City Council; City Administrator
R.5	Seek funding for implementation of redevelopment studies, plans, and projects	√	√	√	√	√	TBD	Yes	Community Development; City Council
R.6	Assist where possible in improving access, ingress, and egress to outmoded retail centers and upgrade surrounding road networks	√	√	√	√	√	TBD		Community Development; Transportation
R.7	Promote existing retail space and the redevelopment of vacant retail space	√	√	√	√	√	Staff time		DDA; Roswell Inc.
HISTORIC PRESERVATION									
HP.1	Develop a citywide GIS database of all identified cultural resources; update the database periodically as needed	√	√	√	√	√	Staff time		GIS; Preservation Planner
HP.2	Expand the existing National Register Historic District to include adjacent eligible commercial and residential areas		√	√	√		Not applicable		HPC; Preservation Planner; Consultant
HP.3	Pursue National Historic Landmarks designations, as appropriate	√	√	√	√	√	Not applicable		R&P/H&CA
HP.4	Enlarge the emphasis of programs and publications from antebellum resources to include resources from all periods of the City's history.	√	√	√	√	√	Staff time and volunteers		R&P
HP.5	Work with the Roswell CVB to develop ways to promote the City's historic sites through the CVB's already established channels. Meet regularly with all associated local agencies and organizations to discuss promotional programs and to keep all groups updated. Periodically review and update existing programs.	√	√	√	√	√	Staff time and volunteers		R&P/H&CA; CVB

# SHORT TERM WORK PROGRAM

## 21 to FY 24-25

FY20-

Item	Description	Fiscal Year(s)					Total Cost (if any)	Impact Fee Eligible	Responsible Department or Agency
		20-21	21-22	22-23	23-24	24-25			
HP.6	Make information about the rehabilitation tax credit programs and application forms available through as many sources as possible. Provide positive case studies of successful rehabilitation projects.	√	√	√	√	√	Staff time		HPC; Preservation Planner
HP.7	Make information about historic façade easements and conservation easements readily available through as many sources as possible. Provide positive case studies of successful easement donations and their resulting historic resources.	√	√	√	√	√	Staff time		HPC; HCAM; Preservation Planner
HP.8	Create a repository of information about all aspects of historic preservation and make this resource readily available and accessible to the public. Develop and maintain the collection to also serve as a resource center for the HPC	√	√	√	√	√	Staff time		HPC; HCAM; Preservation Planner
HP.9	Add a specific historic preservation category to the City's existing website to direct people to technical information about historic preservation that is available locally and on the internet	√	√	√	√	√	Staff time		Community Relations Office; Preservation Planner
HP.10	Historic District Master Plan - work with consultant, advisory committee, and the public to establish a vision and a well developed plan to create a sustainable and thriving historic downtown environment that protects the historic character and resources	√							Community Development
HP.11	Create a contributing and non-contributing map of structures within the historic district/ <b>Historic Resources Map</b>		√						Community Development
HP.12	Historic Resource Survey - inventory (phase two).	√	√	√					Community Development

NEIGHBORHOODS



SHORT TERM WORK PROGRAM								FY20-	
21 to FY 24-25									
Item	Description	Fiscal Year(s)					Total Cost (if any)	Impact Fee Eligible	Responsible Department or Agency
		20-21	21-22	22-23	23-24	24-25			
N.1	Provide limited technical assistance to neighborhood planning efforts in the form of maps, existing zoning and land use, as well as demographic and economic data	√	√	√	√	√	Staff time		Community Development
N.2	Encourage neighborhood "self-help" activities	√	√	√	√	√	Staff time		Community Development
URBAN DESIGN									
UD.1	Implement a gateway master plan for major entrances to the City that incorporates various recommendations of adopted design guidelines	√	√	√	√	√	\$1,600,000	Yes	Transportation
UD.2	Continue to apply for federal and state funding to enhance the streetscapes of road corridors in the City	√	√	√	√	√	Staff time		Community Development; Transportation
LAND USE									
LU.1	Further develop, refine, and implement land use recommendations for "character areas"	√	√	√	√	√	Staff time		Community Development
LU.2	Periodically report as may be needed on conformance with regional development plan	√	√	√	√	√	Staff time		Community Development
COMMUNITY FACILITIES									
CF.1	Periodically update the City's parks and recreation master plan as needed			√	√		70,000		Recreation & Parks
CF.2	Implement the master plan for the Roswell River Parks	√	√				\$35,000,000		Recreation & Parks

# SHORT TERM WORK PROGRAM

## 21 to FY 24-25

**FY20-**

Item	Description	Fiscal Year(s)					Total Cost (if any)	Impact Fee Eligible	Responsible Department or Agency
		20-21	21-22	22-23	23-24	24-25			
CF.3	Periodically update the Comprehensive Solid Waste Management Plan and Solid Waste Business Plan, Roswell Utility Master Plan, and Roswell Stormwater Utility Master Plan as needed	√	√	√	√	√	Staff time		Environmental/ Public Works
CF.4	Periodically review and modify sanitation rates and fees to reflect the actual costs of service provision and to further divisions goals	√	√	√	√	√	Staff time		Environmental/ Public Works
CF.5	Prepare, adopt, and periodically revise as appropriate a municipal policy for use of City-owned buildings and grounds by private, non-profit, and other government users	√	√	√	√	√	Staff time		Administration
CF.6	Implement and maintain a customer service policy and action plan in each of the City's departments, with a consistent level of service throughout the departments	√	√	√	√	√	Staff time		Various departments
CF.7	Monitor the provision of municipal services and their ability to meet the diversifying needs of the City's population	√	√	√	√	√	Staff time		Administration; various departments
CF.8	Implement a community-based approach to policing, including Neighborhood Watch and other appropriate programs of the Crime Prevention Unit	√	√	√	√	√	\$400,000		Police
CF.9	Maintain the City's current Insurance Services Office (ISO) rating of 2	√	√	√	√	√	\$1,500,000		Fire & Rescue
CF.10	Continue programs of recognition to all firefighters for the jobs they accomplish as a combination department of full-time and part-time employees	√	√	√	√	√	Staff time		Fire & Rescue; Mayor and City Council
CF.11	Periodically review and modify water rates and fees to reflect the actual costs of service provision and to further system goals	√	√	√	√	√	Staff time		Environmental/ Public Works

# SHORT TERM WORK PROGRAM

## 21 to FY 24-25

**FY20-**

Item	Description	Fiscal Year(s)					Total Cost (if any)	Impact Fee Eligible	Responsible Department or Agency
		20-21	21-22	22-23	23-24	24-25			
CF.12	Continue to prioritize road resurfacing projects, continue drainage maintenance projects, and sidewalk repair projects according to most urgent need	√	√	√	√	√	\$500,000 per year		Transportation; Environmental / Public Works
CF.13	Investigate the need for traffic calming and integrate traffic calming projects as may be appropriate in the City's capital plan	√	√	√	√	√	Staff time		Transportation
CF.14	Develop a program incorporating landscaping/streetscaping and green infrastructure into all major road projects to improve water quality, provide greater community identity and safety	√	√	√	√	√	Staff time		Transportation; Community Development; Environmental/ Public Works
CF.15	Maintenance of an Energy Assurance Plan for the continued operations of critical city services.	√	√	√	√	√	Staff time		Administration
CF.16	Annually program and implement improvements needed to maintain and upgrade the stormwater management system in compliance with the MS4 NPDES Permit	√	√	√	√	√	\$3,200,000/yr		Environmental/ Public Works; Transportation
CF.17	Continue to implement TMDL Impaired Stream monitoring efforts and implementation of the Watershed Improvement Program (WIP).	√	√	√	√	√	\$320,000		Environmental/ Public Works
CF.18	Continue to monitor the conditions of municipally owned and operated historic and cultural facilities; schedule improvements to such facilities and grounds as appropriate	√	√	√	√	√	\$225,000		Recreation and Parks
CF.19	Consider plans for additional historic streetscape improvements within the local Historic District	√	√	√	√	√	\$2,000,000	yes	Transportation
CF.20	Prepare, implement, and revise as appropriate a community information plan and programs	√	√	√	√	√			Community Relations Officer

# SHORT TERM WORK PROGRAM

## 21 to FY 24-25

FY20-

Item	Description	Fiscal Year(s)					Total Cost (if any)	Impact Fee Eligible	Responsible Department or Agency
		20-21	21-22	22-23	23-24	24-25			
CF.21	Continually review and revise the disaster preparedness and emergency management plans in conjunction with Fulton County	√	√	√	√	√	Staff time		Various departments
CF.22	Continually evaluate need to accept additional types of recyclable material and opportunities to provide services to nonresidents for a fee, as part of services at the Recycling Center	√	√	√	√	√	Staff time		Environmental/ Public Works
CF.23	Waterline Distribution Replacement Program	√	√	√	√	√	\$400,000		Environmental/ Public Works
CF.24	Continue using the agenda management software program for the Mayor and Council and the public to have electronic agendas and meeting documentation and minutes for laptops/tablets and webpage	√	√	√	√	√	\$25,250.40/yr. \$2,104.20/mo		Administration
CF.25	Periodically update the City's Consolidated Action Plan (5-year) for HUD as needed.	√			√		Staff time		Administration, Grants
CF.26	Periodically update the City's Annual Action Plan for HUD as needed.	√	√	√	√	√	Staff time		Administration, Grants
CF.27	Campaign Finance Reporting Software for automizing filing and management of necessary forms for candidates and elected officials for campaign finance reporting online.	√	√	√	√	√	\$7,200/yr		Administration
CF.28	Open Records/Public Records online program for submtiting records which then allows the public to track requests, communicate regarding the requests, receive online the requests through a web portal and then download the documents.	√	√	√	√	√	\$5,850/yr		Administration
DEVELOPMENT IMPACT FEES									
DIF.1	Periodically review and update the development impact fee program, including fees			√			\$100,000		Community Development
TRANSPORTATION									

<div> <div>SHORT TERM WORK PROGRAM</div> <div>FY20-</div> <div>21 to FY 24-25</div> </div>									
Item	Description	Fiscal Year(s)					Total Cost (if any)	Impact Fee Eligible	Responsible Department or Agency
		20-21	21-22	22-23	23-24	24-25			
T.1	Implement transportation system improvements as described in the Comprehensive Plan and Transportation Master Plan	√	√	√	√	√	\$25,000,000	Yes	Transportation
T.2	TSPLOST Projects - Develop a list of projects for potential November 2021 referendum.	√	√				Staff time		Transportation
INTERGOVERNMENTAL COORDINATION									
IC.1	Periodically revisit and update intergovernmental service agreements	√	√				Staff time		Administration
IC.2	Monitor new forms of governance proposed in North Fulton County for their impact on Roswell	√	√	√	√	√	Staff time		Administration
IC.3	Continue to evaluate the necessity of moving the court system to a new location.	√	√	√	√	√	Staff time		Administration
IC.4	Periodically revisit and revise the intergovernmental land use dispute resolution process	√	√				Staff time		Administration
IC.5	Assist in implementing the <i>Water Supply and Water Conservation Management Plan</i> prepared by the Metropolitan North Georgia Water Planning District	√	√	√	√	√	\$115,000/year		Environmental/ Public Works
IC.7	Coordinate a meeting between the City and the public and private schools.			√		√	Staff time		Administration