

Resolution No. 2016-148

A RESOLUTION TRANSMITTING TO THE ATLANTA REGIONAL COMMISSION AND THE DEPARTMENT OF COMMUNITY AFFAIRS THE ANNUAL UPDATE OF THE CAPITAL IMPROVEMENT ELEMENT AND THE SHORT TERM WORK PROGRAM FOR THE PERIOD 2017-2021; AND FOR OTHER PURPOSES.

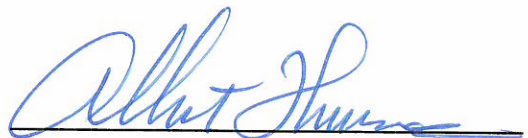
WHEREAS, the City of Powder Springs has prepared an annual update to the Comprehensive Plan Capital Improvement Element and a Short Term Work Program for the period of 2017 to 2022;

WHEREAS, the annual update of the Capital Improvements Element and the Short Term Work Program were prepared in accordance with the Development Impact Fee Compliance Requirements and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989, and a Public Hearing was held on November 21, 2016;

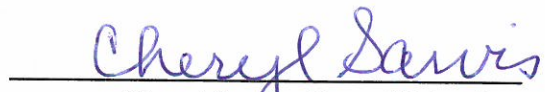
WHEREAS, said update and program are subject to review by the Atlanta Regional Commission and the Georgia Department of Community Affairs prior to the City's adoption;

BE IT THEREFORE RESOLVED that the Mayor and Council of the City of Powder Springs do hereby transmit to the Atlanta Regional Commission and Department of Community Affairs for review the annual update and amendment of the Capital Improvements Element and the Short Term Work Program covering the five-year period 2017-2022.

SO RESOLVED this 21st day of November, 2016.



Albert Thurman, Mayor

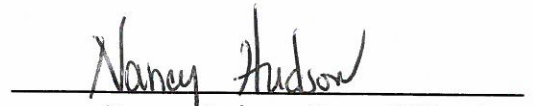


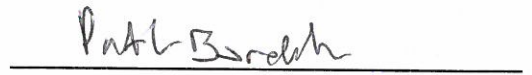
Cheryl Sarvis, Council Member

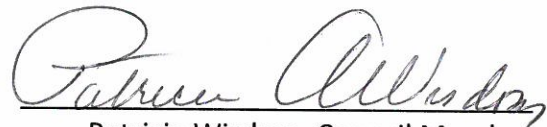
[Additional signatures follow]

Resolution No. 2016-148


Doris Dawkins, Council Member


Nancy Hudson, Council Member


Patrick Bordelon, Council Member


Patricia Wisdom, Council Member

ATTEST:


Kelly Axt, City Clerk

ANNUAL FINANCIAL REPORT FOR FY 2016

(1) Public Facility Type	Parks & Recreation	Public Safety	Administration	Accrued Interest	Administrative Costs	Total
(2) Service Area						
(3) Beginning Impact Fee Fund Balance	\$124,504.43	\$47,588.47	\$6,996.75	\$3,220.56		\$182,310.21
(4) Impact Fees Collected FY16	\$ 82,599.27	\$ 43,962.95	\$ 3,796.63			
(5) Accrued Interest						
(6) Project Expenditures FY16	156,931.08	67,030.79				
(7) Administrative Costs						
(8) Impact Fee Refunds						
(9) Ending Impact Fee Fund Balance 063016	\$50,172.62	\$24,520.63	\$10,793.38	\$3,220.56		
(10) Impact Fees Encumbered						
(11) Ending Impact Fee Fund Balance (unrestricted) 063014	\$ 50,172.62	\$ 24,520.63	\$ 10,793.38	\$ 3,220.56	\$ -	\$88,707.19

*2015 Administrative Cost deducted from Administration Balance.

CAPITAL PROJECTS UPDATE 2016

(No Program Changes)

Public Safety

Project Description	Project Start Date	Project End Date	Estimated Cost of Project	Funding Sources	Status/Remarks	Funding Sources	
						Impact Fee Eligible Amount	Other Funds
Impact fee program planning (prorated share)	2006	2010	\$4,000	Impact Fees		\$4,000	0
Demolition of 6,500 square feet of existing police/court building	2012	2013	\$126,000	Bond		0	\$126,000
Renovate 2,400 square feet of existing police/court building for municipal court facility	2012	2013	\$870,000	Bond		0	\$870,000
Purchase land and building (new site)	2010	2010	\$1,500,000	Impact Fee/ Bonds	Complete	\$961,350	\$538,650
Renovate 13,665 square feet of 17,098 square foot building and renovate 3,000 square foot greenhouse for maintenance building	2010	2011	\$1,680,000	Impact Fee/ Bonds	Complete	\$1,385,196	\$294,804
Program Management, Architecture and Engineering	2010	2011	\$310,000	Impact Fee/ Bonds	Complete	\$200,114	\$109,886
Total			4,490,000			\$2,550,660	\$1,939,340

Parks and Recreation

Project Description	Project Start Date	Project End Date	Estimated Cost of Project	Funding Sources	Status/Remarks	Funding Sources	
						Impact fees (% eligible)	Other Sources (see note)
Impact fee program planning (prorated share)	2006	2010	\$4,000	Impact Fees		\$4,000 (100%)	0
Construction and Related Costs to Develop Silver Comet Linear Park according to master plan (1.6 acres)	2014	2018	\$488,000	Impact Fees/ SPLOST/ Capital Improvement Funds/ Grants		\$277,437 (56.9%)	\$210,563 (43.1%)
Construction and Related Costs to Develop Silver Comet Linear Park according to master plan (3.2 acres)	2019	2023	\$976,000	Impact Fees/ SPLOST/ Capital Improvement Funds/ Grants		\$679,632 (70%)	\$296,368 (30%)
Construction and Related Costs to Develop Silver Comet Linear Park according to master plan (3.5 acres)	2023	2028	\$1,067,500	Impact Fees/ SPLOST/ Capital Improvement Funds/ Grants		\$1,067,500 (99.8%)	0
Construction and Related Costs to Develop Silver Comet Linear Park according to master plan (3.5 acres)	2028	2033	\$1,067,500	Impact Fees/ SPLOST/ Capital Improvement Funds/ Grants		\$1,067,500 (99.8%)	0
			\$3,599,000			\$3,092,069	\$506,931

DRAFT Short Term Work Program
2017-2021

Plan Element	Project or Activity	2017	2018	2019	2020	2021	Responsible Party	Cost Estimate	Funding Source
Community Facilities & Services	Facilitate functions & events on square- annual	X	X	X	X	X	Admin; Economic Development;	\$20,000	General Fund
Community Facilities & Services	Community Rating System to lower flood insurance premiums	X	X	X	X	X	Community Development; Admin	\$5,000	General Fund
Community Facilities & Services	Develop an RFP for planning services for a Greenspace master plan.		X				Community Development	TBD	TBD
Community Facilities & Services	Construct parking garage downtown	X					Community Development; Public Works; SPLOST Program Manager; Economic Development; DDA	\$3,600,000	SPLOST
Community Facilities & Services	Implement sidewalk improvements based upon study recommendations	X	X	X			Community Development; Public Works	TBD	
Community Facilities & Services	Prepare appropriate Redevelopment Plan following LCI update.	X	X				Community Development; Economic Development; DDA	TBD	GF
Community Facilities & Services	Prepare an annexation plan that identifies the location and timeframe for properties to be annexed	X					Community Development; Outside consultant as part of Comp Plan	TBD	GF
Community Facilities & Services	Infrastructure Reporting Implementation	X	X	X	X	X	Community Development & Public Works & Finance	TBD	General Fund
Community Facilities & Services	Lancer Sidewalks Phase 2	X	X				Public Works	TBD	General Fund/ Future SPLOST
Community Facilities & Services	Theatre and Reception Hall – Market for Events; Schedule Events; Maintenance	X	X	X	X	X	Ford Board of Directors; City Manager; Economic Development	TBD	TBD
Community Facilities & Services	Citizen Survey	X	X	X	X	X	City Manager; City Clerk	TBD	TBD
Community Facilities & Services	Develop marketing and use strategy for city trails (5K; PD Bike Patrol; Cameras; etc.)	X	X	X	X	X	Community Development; Police Department; Economic Development; City Manager	\$40,000	GF
Community Facilities & Services	Develop Road Rating System to serve as basis for road improvement projects and update 3-5 years.				X		Public Works; SPLOST Program MGR	\$43,000	GF
Community Facilities & Services	Institute Community Policing Program to include CAP, Bridge Gap Meetings, Business Watch, etc.	X	X	X	X	X	Police Department		
Community Facilities & Services	Institute Community Emergency Response Team Program ; Update COOP	X	X	X	X	X	City Manager; Police Department	10,000	GF
Community Facilities & Services	Develop capital improvement plan for facilities, equipment, infrastructure	X					Finance; Police; Public Works; City Manager		GF
Community Facilities & Services	Evaluate information technology backup resources and services	X					IT	TBD	GF
Community Facilities & Services	Streetscape Improvements outlined in 2016 LCI Study		X	X	X	X	DDA	TBD	

DRAFT Short Term Work Program
2017-2021

Plan Element	Project or Activity	2017	2018	2019	2020	2021	Responsible Party	Cost Estimate	Funding Source
Community Facilities and Services	Implement E-billing option for residents to receive their monthly water bill.	X					Utilities/Finance	TBD	Utility Funds
Economic Development	Host annual downtown business open house; Host annual reception for downtown property owners.	X	X	X	X	X	Economic Development	TBD	TBD
Economic Development	Recruit sustainable development on Lewis Road	X	X	X	X	X	City Manager; Economic Development; DAPS/DDA	TBD	General Fund
Economic Development	Market development of south square.		X	X	X	X	City Manager; Economic Development; DAPS/DDA	TBD	General Fund
Economic Development	Market redevelopment area		X	X	X	X	City Manager; Economic Development; DAPS/DDA	TBD	General Fund
Economic Development	Public outreach- Messenger; Signage; brochures and cards and website review & update bi-monthly	X	X	X	X	X	City Manager; Economic Development; City Clerk	\$25,000	General Fund
Economic Development	Issue RFP for Design/Engineering PS town center/Redevelopment Area	X					Community Development; ; SPLOST Program Manager; Economic Development	\$26,500	General Fund
Economic Development	Master Plan to define south square (such as boutique hotel, walkable plaza)	X					Community Development; Economic Development	\$30,000	General Fund
Economic Development	Develop Economic Development Strategy – Update Annually, including evaluation of marketing to hits on city and ED websites	X	X	X	X	X	City Manager; Economic Development; DAPS/DDA	TBD	General Fund
Economic Development	Host annual meetings with local businesses, including those within industries recommended for recruitment in Fanning Report as updated by Business Needs Assessment	X	X	X	X	X	City Manager; Economic Development	\$5,000	General Fund
Economic Development	Identify and Begin Attending Industry Events Occurring within the Region	X	X	X	X	X	City Manager; Economic Development; DAPS & consultant	TBD	TBD
Economic Development	Inventory and Assess All Potential and Existing Industrial and Commercial Properties	X	X	X	X	X	Economic Development; Community Development; DAPS & Consultant	TBD	TBD
Economic Development	Create Printed and Electronic Site Information Packets on Potential Development Areas, Vacant Sites, and Downtown Properties. Create brochures for targeted industries.	X	X	X	X	X	Economic Development	TBD	TBD
Economic Development	Recruit developer for mixed use remodel of existing town square.	X					Economic Development; DDA	TBD	TBD
Economic Development	Examine areas for potential industrial use.	X	X				Economic Development; DAPS & consultant	TBD	TBD
Economic Development	Host annual downtown business open house; annual reception for downtown property owners.	X	X	X	X	X	Economic Development; DDA	TBD	TBD
Economic Development	Investigate potential for development of a TAD with County and School support		X	X			Economic Development, Community Development; Finance; DDA		
Economic Development	Investigate the potential for a National Main Street and Georgia Main Street Designation		X	X			Economic Development		

DRAFT Short Term Work Program
2017-2021

Plan Element	Project or Activity	2017	2018	2019	2020	2021	Responsible Party	Cost Estimate	Funding Source
Economic Development	Continue strengthening capacity of DAPS and DDA	X	X	X	X	X	Economic Development	TBD	TBD
Economic Development	Continue expanding relationships with Cobb County and external partners.	X	X	X	X	X	Economic Development/Consultants	TBD	TBD
Economic Development	Continue to develop incentives policy program	X	X				Economic Development	TBD	TBD
Economic Development	Market the economic development office as THE "go-to" for local business owners in solving problems	X	X				Economic Development/Consultants	TBD	TBD
Economic Development	Continue to widely publicize the programs and services available through the Powder Springs Economic Development Department	X	X	X	X	X	Economic Development/Consultants	TBD	TBD
Economic Development	Further develop the local business ambassador program	X					Economic Development		
Economic Development	Continue intentional, one-on-one outreach to local businesses	X					Economic Development	TBD	TBD
Economic Development	Develop an online directory of businesses	X					Economic Development Community Development		
Economic Development	Host business tours for community leaders	X	X				Economic Development		
Economic Development	Explore the potential to develop a mobile application to feature local businesses	X					Economic Development/Constants		
Economic Development	Continue helping local businesses engage with local schools	X	X	X	X	X	Economic Development	TBD	TBD
Economic Development	Continue to convene downtown business and property owners together on a regular basis	X	X	X	X	X	Economic Development	TBD	TBD
Economic Development	Host a tour of all available properties	X					Economic Development/Consultants	TBD	TBD
Economic Development	Host a Developers Day	X					Economic Development/Consultants	TBD	TBD
Economic Development	Create an internship program	X					Economic Development	TBD	TBD
Economic Development	Create a video on "Why Powder Springs?"	X	X				Economic Development	TBD	TBD
Economic Development	Explore resources available through Kennesaw State University	X	X				Economic Development	TBD	TBD
Economic Development	Expand relationships with Cobb County and external partners	X					Economic Development/Consultants	TBD	TBD

DRAFT Short Term Work Program
2017-2021

Plan Element	Project or Activity	2017	2018	2019	2020	2021	Responsible Party	Cost Estimate	Funding Source
Economic Development	Convene real estate brokers and property owners for commercial and industrial properties	X	X				Economic Development/Consultants	TBD	TBD
Economic Development	Gather intelligence on "market holes" in Powder Springs	X					Economic Development/Consultants	TBD	TBD
Economic Development	Assist with the restart of the Powder Springs Business Association	X					Economic Development	TBD	TBD
Economic Development	Explore the feasibility of developing a co-working space	X	X	X			Economic Development/Consultants	TBD	TBD
Economic Development	Develop a tutorial on how to do business in Powder Springs	X	X				Economic Development Community Development	TBD	TBD
Economic Development	Develop a small business resource guide	X	X				Economic Development/ Community Development	TBD	TBD
Land Use	Update City Boundary map with actions through the General Assembly – Annual submittals as appropriate.	X	X	X	X	X	Community Development	TBD	GF
Land Use	Former Town Square landscape improvements, upgraded fountain, hardscaping		X				Community Development/ Public Works	\$150,000	
Land Use	Complete 10 year update to the Comprehensive Plan	X					Community Development/ Consultant		
Land Use	New Town Square, property acquisition and development	X	X	X			Community Development, Economic Development, City Manager, Finance; DDA	\$5,160,000	
Natural & Historic Resources	Seven Springs Walking Tour Markers; update and implement trail signage program.	X	X				Community Development Economic Development	\$70,000	General Fund
Natural & Historic Resources	Phase II of park		X	X			Community Development; Public Works; SPLOST Program Manager	\$976,000	70% impact fees; 30% other, including SPLOST
Natural & Historic Resources	Continue Phase IV of linear park	X					Community Development; Public Works; SPLOST Program Manager	\$488,000	43% impact fees; 56% other, including SPLOST.
Natural & Historic Resources	Impact fee program update for Linear Park	X					Community Development, Economic Development	TBD	TBD
Natural & Historic Resources	Maintenance of Landscaping on Parkway/roads & at newly landscaped areas.	X	X	X	X	X	Public Works; Outside contractor	\$10,000	General Fund
Natural & historic Resources	Develop tourism strategy centered around recreation and entertainment to include Bodiford House	X					Community Development; Economic Development; City Manager		

Completed STWP Projects FY 2016, City of Powder Springs

Plan Element	Project or Activity	Completed	Currently Underway	Postponed	Not Accomplished	Explanation for Postponed or Not Accomplished Project	Responsible Party
Economic Development	Recruit sustainable development on Lewis Road		X			Working with property owners to market	City Manager; Economic Development; DAPS/DDA
Economic Development	Public outreach- Messenger; Signage; brochures and cards and website review & update bi-monthly	X				In action with MAPS	City Manager; Economic Development; DAPS/DDA
Economic Development	Develop Economic Development Strategy – Update Annually, including evaluation of marketing to hits on city and ED websites	X				Researched "hits" on website, that is not feasible currently. Remove from plan.	City Manager; Economic Development; DAPS/DDA
Economic Development	Host annual meetings with local businesses, including those within industries recommended for recruitment in Fanning Report .		X			And will continue to occur semi-annually	City Manager; Economic Development
Economic Development	Identify and Begin Attending Industry Events Occurring within the Region	X				MAPS to represent City at identified events	City Manager; Economic Development
Economic Development	Inventory and Assess All Potential and Existing Industrial and Commercial Properties	X				New computer software to assist	Economic Development; Community Development
Economic Development	Create Printed and Electronic Site Information Packets on Potential Development Areas, Vacant Sites, and Downtown Properties. Create brochures for targeted industries.	X				Completed and in use	Economic Development
Economic Development	Recruit developer for mixed use remodel of existing town square.		X			Working with the DDA to hire a broker and recruit developer	Economic Development
Economic Development	Install signage and curb cuts near Hopeland Industrial area and Silverbrooke Crossing	X				Buy Local Play Local toppers created. Signs placed at Hopeland Industrial, Florence Road and Silverbrooke Crossing.	Community Development
Economic Development	Examine areas for potential industrial use.	X				Completed and being marketed	Economic Development
Economic Development	Host annual downtown business open house; annual reception for downtown property owners.	X				October 13, 2016 next meeting Jan 2017	Economic Development

Completed STWP Projects FY 2016, City of Powder Springs

Plan Element	Project or Activity	Completed	Currently Underway	Postponed	Not Accomplished	Explanation for Postponed or Not Accomplished Project	Responsible Party
Natural & Historic Resources	Seven Springs Walking Tour Markers; update and implement trail signage program.			X		RFP released for trail signage, project cost higher than anticipated. No budget available for Seven Springs Walking Tour Markers.	Community Development
Natural & Historic Resources	Continue Phase IV of linear park		X			Park Plan updated showing Special Needs playground and covered basketball court. Project Underway.	Economic Development, Community Development; Public Works; SPLOST Program Manager
Natural & Historic Resources	Reexamine uses for Linear Park, including impact fee program update		X			Created survey and proposed project for council approval. Impact fee update to be completed in FY 2017.	Community Development; Economic Development
Natural & Historic Resources	Maintenance of Landscaping on Parkway/roads & at newly landscaped areas.		X			Land Care and City Forces maintain these areas.	Public Works
Natural & historic Resources	Develop tourism strategy centered around recreation and entertainment to include Bodiford House		X			Work in progress. Trails complete/need more attention to Bodiford house	Community Development; Economic Development; City Manager
Community Facilities & Services	Community Rating System to lower flood insurance premiums	X				2016 updated completed, to be done annually.	Community Development
Community Facilities & Services	Facilitate functions & events on square- annual	X				Annual	Admin; Economic Development
Community Facilities & Services	Implement sidewalk improvements based upon study recommendations		X			Sidewalk projects provided to SPLOST program manager for inclusion where possible in SPLOST program.	Community Development; Public Works
Community Facilities & Services	Infrastructure Reporting Implementation		X			IMS Ratings and Data details assets of roadway. Water/Sewer inventory underway. Stormwater inventory complete/maintenance ongoing.	Community Development; Public Works
Community Facilities & Services	Theatre and Reception Hall – Market for Events; Schedule Events; Maintenance		X			Reactivated Ford Board and working on Marketing strategy to include Partnership Events to rebrand the facilities and their uses	Ford Board of Directors; City Manager; Economic Development

Completed STWP Projects FY 2016, City of Powder Springs							
Plan Element	Project or Activity	Completed	Currently Underway	Postponed	Not Accomplished	Explanation for Postponed or Not Accomplished Project	Responsible Party
Community Facilities & Services	Citizen Survey	X					City Manager; City Clerk
Community Facilities and Services	Implement E-billing option for residents to receive their monthly water bill.		X			The E-billing process for customers will be completed within the next twelve months. We will plan a testing phase in February/March, with implementation to begin starting in May/June.	Utilities/ Finance
Land Use	Update City Boundary map with actions through the General Assembly – Annual submittals as appropriate.		X			2016 update completed, 2017 update underway.	Community Development
Community Facilities & Services	Develop marketing and use strategy for city trails (5K; PD Bike Patrol; Cameras; etc.)	X				Created 2 annual city 5k runs and began partnering with outside organizations. TRAIL NEEDS SIGNAGE and DOWNTOWN TRAILHEAD	Community Development; Police Department; Economic Development; City Manager
Community Facilities & Services	Develop Road Rating System to serve as basis for road improvement projects and update 3-5 years.	X					Public Works
Community Facilities & Services	Institute Community Policing Program to include CAP, Bridge Gap Meetings, Business Watch, etc.	X					Police Department
Community Facilities & Services	Institute Community Emergency Response Team Program ; Update COOP	X					City Manager; Police Department
Community Facilities & Services	Develop capital improvement plan for facilities, equipment, infrastructure		X			Enterprise Funds include mapping and identifying those areas of water and sewer line piping that are made of materials which would indicate replacement over the next five years. The City has completed a fleet expansion/renewal plan for PD and Sanitation.	Finance; Police; Public Works; City Manager
Community Facilities & Services	Evaluate information technology backup resources and services		X				IT