County of Rockdale

Transmittal Resolution

Capital Improvements Element 2016 Annual Update

Rockdale County, Georgia

WHEREAS, Rockdale County adopted a Capital Improvements Element as an amendment to the *Rockdale County Comprehensive Plan*; and

WHEREAS, Rockdale County has prepared a 2016 Annual Update to the adopted Capital Improvements Element, which incorporates an impact fee financial report for FY 2015; and

WHEREAS, the Capital Improvements Element 2016 Annual Update was prepared in accordance with the "Development Impact Fee Compliance Requirements" and the "Minimum Planning Standards and Procedures for Local Comprehensive Planning" adopted by the Board of Community Affairs pursuant to the Georgia Planning Act of 1989, and a duly advertised Public Hearing was held on August 9, 2016, at 10:00 A.M. in the Rockdale County Commission chambers, 901 Main Street, Conyers;

BE IT THEREFORE RESOLVED that the Board of Commissioners of Rockdale County does hereby submit the Capital Improvements Element 2016 Annual Update to the Atlanta Regional Commission for Regional and State review, as per the requirements of the Development Impact Fee Compliance Requirements.

Approved this the 9th of August, 2016.

Board of Commissioners:

Richard A. Oden, Chairman & CEO

Attest:

Jennifer Rutledge, Clerk

FINANCIAL INTEREST DISCLOSURE STATEMENT FOR LOCAL GOVERNMENT OFFICIALS O.C.G.A 36-67A-2

Pursuant to the provisions of Chapter 67A of Title 36 of the Official Code of Georgia, members of the Board of Commissioners and members of the Conyers/Rockdale Planning Commission are obligated to consider the following financial inquiries as to items appearing on the agenda for any meeting of the Board of Commissioners or Planning Commission. In the event a member responds affirmatively to one of the three (3) inquiries, the information requested should be disclosed in the format presented.

ITEM R-1	Capital Improvements Element 2016 Annual Update. Public								
	comment on the draft Capital Improvements Element 2016 Annual								
	Update prepared in accordance with the Development Impact Fee								
	Compliance Requirements and the Minimum Planning Standards and								
1	Procedures for Local Comprehensive Planning.								

Please check the correct answer to the three following statements:

1.	I DO I DO NOT	Have a property interest in real property affected by this request.
2.	☐ I DO ☐ I DO NOT	Have a financial interest in any business entity which has a property interest in the real property affected by this request.
3.	I DO I DO NOT	Have a member of the family who has an interest as described in the preceding questions (1) & (2) (for the purpose of this disclosure, "member of the family" shall mean spouse, mother, father, brother, sister, son or daughter of a Board member or of a Planning Commission member).

If any interests are determined under items 1, 2, or 3 above, please disclose the date, nature and extent of such interest on the back of this sheet.

Official's Signature:	Date:
-	



Rockdale County Board of Commissioners

Priority: RUSH/30/60/90

MEETING DATE: Agenda Item Summary: Item #

Requesting Department Planning & Development Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.) Adoption of Transmittal Resolution – Capital Improvements Element 2016 Annual Update Requirement for Board Action (Cite specific Board policy, statute or code requirement) Chapter 336 Impact Fees; Sec. 336-10. Periodic review and amendments. Is this Item Goal Related? (If yes, describe how this action meets the specific Board of Commissioners Focus Area or Goal) No Sustainability and Community X Yes (First sentence includes Department recommendation, Provide an executive summary of the action that gives an Summary & Background overview of the relevant details for the item.) The Department of Planning & Development recommends approval of the requested action. The submittal of the Capital Improvements Element 2016 Annual Update for regional and state review is in accordance with Development Impact Fee Compliance Requirements and the Minimum Planning Standards and Procedures for Local Comprehensive Planning. **BOC Work Session – August 2, 2016 BOC Voting Session – August 9, 2016** (Include projected cost, approved budget amount and account number, source of funds, and any future funding **Fiscal Impact / Funding Source** N/A Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.) (1) Transmittal Resolution, Capital Improvements Element 2016 Annual Update – Draft, Disclosure

Department Head/Director's A	Chief of Staff	
Typed Name and Title Marshall Walker, Director	Approval	
Signature Marshell W. Walky	Date 07/20/2016	P

(Type Name, Title, Department and Phone) Andrew Morton, Special Projects Manager, Dept. of Recreation & Maintenance, 770.278.7091

Created 12/6/13/ KH

Source of Additional Information



Capital Improvements Element











Financial Report & Community Work Program



Rockdale County, Georgia

DRAFT July 6, 2016

Introduction

This Capital Improvements Element Annual Update has been prepared based on the rules and regulations pertaining to impact fees in Georgia, as specified by the Development Impact Fee Act (DIFA) and the Department of Community Affairs (DCA) documents Development Impact Fee Compliance Reauirements Standards and Procedures for Local Comprehensive Planning. These three documents dictate the essential elements of an Annual Update, specifically the inclusion of a financial report and a schedule of improvements.

According to the *Compliance Requirements*, the Annual Update:

"...must include: 1) the Annual Report on impact fees required under O.C.G.A. 36-71-8; and 2) a new fifth year schedule of improvements, and any changes to or revisions of previously listed CIE projects, including alterations in project costs, proposed changes in funding sources, construction schedules, or project scope." (Chapter 110-12-2-.03(2)(c))

This Annual Update itself is based on the Rockdale County Capital Improvements Element, as amended by the County on March 22, 2011.

Financial Report

The Financial Report included in this document is based on the requirements of DIFA, specifically:

"As part of its annual audit process, a municipality or county shall prepare an annual report describing the amount of any development impact fees collected, encumbered, and used during the preceding year by category of public facility and service area." (O.C.G.A. 36-71-8(d)(1))

The County's fiscal year runs from January 1 to December 31. Thus, the financial report included here is based on the audit prepared for FY 2014. The required financial information is shown on the table on page 2, and detailed information for each public facility category appears in the tables on pages 3 through 5.

Schedule of Improvements

In addition to the financial report, the County has prepared a five-year schedule of improvements—a community work program (CWP)—as

specified in the *Compliance Requirements* (Chapter 110-12-2-.03(2)(c)), which states that local governments that have a CIE must "update their entire Short Term [i.e., Community] Work Programs annually.")¹

According to DCA's requirements,² the CWP must include:

- A brief description of the activity;
- · Legal authorization, if applicable;
- Timeframe for undertaking the activity;
- Responsible party for implementing the activity;
- Estimated cost (if any) of implementing the activity; and,
- Funding source(s), if applicable.

All of this information appears in the Community Work Program portion of this document, beginning on page 6.

¹ Note that DCA's *Compliance Requirements* specify that the work program is to meet the requirements of Chapter 110-12-1-.04(7)(a), which is a reference to the work program requirements in a previous version of the *Standards and Procedures for Local Comprehensive Planning*. The correct current description is found at Chapter 110-12-1-.04(2)(b)1.

² Chapter 110-12-1-.03(3).

IMPACT FEES FINANCIAL REPORT – ROCKDALE COUNTY, GA Fiscal Year 2015

ROCKDALE COUNTY	Annual Impact Fee Financial Report - Fiscal Year 2015												
		Fire	Parks &	Admin-									
Public Facility	Libraries	Protection	Recreation	istration*	TOTAL								
Impact Fee Fund Balance													
December 31, 2014	\$69,500.13	\$109,124.27	\$336,447.43	\$53,222.43	\$568,294.27								
Impact Fees Collected													
(January 1, 2015 through													
December 31, 2015)	\$26,127.50	\$61,733.62	\$213,951.25	\$11,166.47	\$312,978.84								
Subtotal: Fee Accounts	\$95,627.63	\$170,857.89	\$550,398.68	\$64,388.90	\$881,273.11								
Accrued Interest	\$36.24	\$85.64	\$296.79	\$15.49	\$434.16								
(Impact Fee Refunds)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								
(Expenditures)	\$0.00	\$0.00	\$0.00	(\$3,680.00)	(\$3,680.00)								
Impact Fee Fund Balance													
December 31, 2015	\$95,663.87	\$170,943.53	\$550,695.47	\$60,724.39	\$878,027.27								
Impact Fees Encumbered	\$95,663.87	\$170,943.53	\$550,695.47		\$817,302.88								

^{*} Revenue collected in the Administration category includes the 3% administrative fee (\$9,048.69) and a surcharge for CIE Preparation costs (\$2,081.78).

Public Facility:	Library									
Responsible Party:	Conyers-I	Rockdale I	Library System B	oard						
Service Area:	County-w	ide								
				Maximum % of	Max Funding	FY 2015	Impact Fees	Total Impact		
	Project	Project	Local Cost of	Funding from	Possible from	Impact Fees	Expended	Fees Expended	Impact Fees	
Project Description	Start Date	End Date	Project*	Impact Fees	Impact Fees	Expended	(Previous Years)	to Date	Encumbered	Status/Remarks
Main Branch Expansion	2007	2011	\$ 7,881,667.33	3.20%	\$ 252,213.35	\$ -	\$ 228,758.19	\$ 228,758.19	\$ -	Project Completed
Collection Materials	2005	2005	1,185,233.55	0.00%	-	-	-	-		
Collection Materials	2016	2021	96,212.49	92.59%	89,080.89	-	-	-	89,080.89	
Collection Materials	2017	2022	98,744.48	92.59%	91,424.87	-	-	-	6,582.99	
Collection Materials	2018	2023	101,255.28	92.59%	93,749.22	-	-	-		
Collection Materials	2019	2024	103,906.31	92.60%	96,212.58	-	-	-		
Collection Materials	2020	2025	106,889.85	92.60%	98,980.32	-	-	-		
Collection Materials	2021	2026	64,047.43	92.60%	59,306.36	-	-	-		
Collection Materials	2022	2027	65,004.36	92.60%	60,196.12	-	-	-		
Collection Materials	2023	2028	65,974.42	92.58%	61,079.43	-	-	-		
Collection Materials	2024	2029	66,895.78	92.59%	61,936.26	-	-	-		
Collection Materials	2025	2030	67,798.85	92.59%	62,776.13	-	-	-		
Collection Materials	2026	2031	89,295.68	92.59%	82,675.62	-	-	-		
Collection Materials	2027	2032	91,241.55	92.60%	84,491.75	-	-	-		
Collection Materials	2028	2033	93,200.14	92.60%	86,299.63	-	-	-		
Collection Materials	2029	2034	95,140.42	92.59%	88,090.57	-	-	-		
Collection Materials	2030	2035	97,062.06	92.58%	89,864.25	-	-	-		
Future facility or expansion (20,000 new square feet)	2022	2024	3,323,020.00	80.1%	2,662,013.11	-	-	-		
			\$ 13,692,589.99		\$ 4,120,390.46	\$ -	\$ 228,758.19	\$ 228,758.19	\$ 95,663.87	

^{*} All costs are Net Present Value per CIE adopted March 22, 2011

NOTE: For projects that have been completed and paid for (or are not eligible for impact fee funding), the cells in the "FY2015 Impact Fees Expended" column are shaded out, indicating that no impact fees or additional impact fees may be expended on those projects.

NOTE: For projects that are not 100% impact fee funded, funding may be provided from the County General Fund, the Capital Projects Fund or other local taxation sources, as determined during the annual budget adoption process, or through separate funds of the Conyers-Rockdale Library System.

Public Facility:	Public Facility: Fire Protection													
Responsible Party:	Responsible Party: Fire-Recue Department													
Service Area:	County-w	ide												
				Maximum % of	Max Funding	FY 2015	Impact Fees	Total Impact						
	Project	Project	Local Cost of	Funding from	Possible from	Impact Fees	Expended	Fees Expended	Impact Fees					
Project Description	Start Date	End Date	Project*	Impact Fees	Impact Fees	Expended	(Previous Years)	to Date	Encumbered	Status/Remarks				
Heavy Vehicle	2008	2008	\$ 365,400.53	0.0%	\$ -	-	\$ -	\$ -	\$ -	Project Completed				
Heavy Vehicle	2020	2020	365,400.53	62.9%	229,813.61	-	-	-		Delayed				
Heavy Vehicle	2020	2020	365,200.21	100.0%	365,200.21	-	-	-		Delayed				
Heavy Vehicle	2009	2012	484,230.18	100.0%	484,230.18	-	484,230.18	484,230.18		Project Completed				
Heavy Vehicle	2022	2022	474,479.33	100.0%	474,479.33	-	-	-		Delayed				
Heavy Vehicle	2022	2022	474,479.33	100.0%	474,479.33	-	-	-		Delayed				
Heavy Vehicle-Brush Truck	2015	2016	216,939.00	100.0%	216,939.00	**	-	-	16,939.00	Payment Pending				
Heavy Vehicle	2024	2024	473,439.70	100.0%	473,439.70	-	-	-		Delayed				
Klondike @ Hurst Road Station	2008	2009	1,294,864.00	0.0%	-	-	-	-		Project Completed				
Fire Station No. 9	2009	2010	1,497,033.99	1.5%	22,628.00	-	22,628.00	22,628.00		Project Completed				
New Fire Station No. 10	2019	2020	1,505,949.66	100.0%	1,505,949.66	-	-	-	154,004.53	Delayed				
Future Station D	2021	2022	1,511,922.93	100.0%	1,511,922.93	-	-	-		Delayed				
Future Station E	2023	2024	1,517,919.88	100.0%	1,517,919.88	-	-	-		Delayed				
			\$ 10,547,259.27		\$ 7,277,001.83	\$ -	\$ 506,858.18	\$ 506,858.18	\$ 170,943.53					

^{*} All costs are Net Present Value per CIE adopted March 22, 2011.

NOTE: For projects that have been completed and paid for (or are not eligible for impact fee funding), the cells in the "FY2015 Impact Fees Expended" column are shaded out, indicating that no impact fees or additional impact fees may be expended on those projects.

NOTE: For projects that are not 100% impact fee funded, funding may be provided from the General Fund, the Capital Projects Fund or other local taxation sources, as determined during the annual budget adoption process.

^{**} Although the Brush Truck has been purchased, recoupment of the impact fee funds toward the purchase did not occur during FY2015.

Public Facility:	Parks & F	Recreatio	n							
Responsible Party:	Recreatio	n and Mai	ntenance Departr	ment						
Service Area:	County-wi	ide								
				Maximum % of	Max Funding	FY 2015	Impact Fees	Total Impact		
	Project	Project	Local Cost of	Funding from	Possible from	Impact Fees	Expended	Fees Expended	Impact Fees	
Project Description	Start Date	End Date	Project*	Impact Fees	Impact Fees	Expended	(Previous Years)	to Date	Encumbered	Status/Remarks
Recreation Facilities**			_	-						
Trails	2007	2007	\$ 48,520.03	100.0%	\$ 48,520.03	\$ -	\$ 48,520.00	\$ 48,520.00	\$ -	Project Completed
American Legion Fields	2006	2007	1,838,963.00	18.0%	331,013.34	-	-	-		Project Completed
Earl O'Neal Sports Complex	2006	2007	2,158,048.00	16.0%	345,287.68	-	-	-		Project Completed
Pine Log Trail (2.5 miles)	2008	2009	896,060.34	40.0%	358,424.14	-	15,540.17	15,540.17		Project Completed
Johnson Park	2006	2007	2,049,024.00	7.0%	143,431.68	-	2,049.68	2,049.68		Project Completed
Pine Log	2006	2007	942,784.00	21.0%	197,984.64	-	-	-		Project Completed
Rockdale River Trail Phase B (2 miles)	2011	2012	1,240,956.79	100.0%	1,240,956.79	-	-	-		Project Completed
Black Shoals Park	2013	2021	1,505,275.14	60.4%	909,003.51	-	-	-		Ongoing
DeCastro Community	2016	2021	403,379.09	30.8%	124,409.37	-	-	-		Delayed
Earl O'Neal Sports Complex	2012	2022	695,907.45	35.1%	244,587.90	-	-	-		Ongoing
Dinky Trail (3 miles)	2017	2018	1,095,184.86	0.0%	-	-	-	-		- 5
Black Shoals connector (8 miles)	2017	2020	8,689,069.95	0.0%	-	-	-	-		
Bonner Park Spur Trail (0.3 miles)	2008	2019	162,920.06	0.0%	-	-	-	-		Delayed
Rockdale River Trail Phase D (1 mile)	2014	2019	596,009.68	100.0%	596,009.68	-	-	-		Ongoing
Rockdale River Trail Phase E (1 mile)	2006	2014	596,009.68	100.0%	596,009.68	-	300,135.90	300,135.90		Project Completed
Rockdale River Trail Phase F (1 mile)	2012	2014	1,335,030.39	100.0%	1,335,030.39	-	-	-		Project Completed
Grimes Street	2014	2018	115,693.62	100.0%	115,693.62	-	-	-	115,693.62	Ongoing
Johnson Park	2013	2019	976,318.70	55.4%	540,461.60	-	-	-		Ongoing
Milstead Pool	2014	2018	401,844.88	23.7%	95,371.18	-	-	-	95,371.18	Ongoing
Northwest Community	2017	2025	17,300,317.59	24.2%	4,187,012.45	-	-	-		
Oglesby Region	2015	2023	1,595,982.26	81.6%	1,302,590.41	-	-	-		Delayed
Parker Road Community	2007	2023	1,698,182.87	79.4%	1,348,318.29	-	467,169.44	467,169.44		Ongoing
Pine Log	2014	2019	496,385.77	100.0%	496,385.77	-	-	-		Ongoing
Richardson	2014	2015	133,281.57	0.0%	-	-	-	-		Project Completed
S. Rockdale Community	2008	2020	481,293.56	72.1%	346,796.33	-	-	-		Ongoing
Shady Grove	2013	2019	115,862.82	0.0%	-	-	-	-		Ongoing
Southwest Community	2017	2018	5,991,604.36	87.0%	5,214,263.27	-	-	-	339,630.67	
American Legion Fields	2018	2020	947,893.11	100.0%	947,893.11	-	-	-		
Land Acquisitions			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		, , , , , , , ,					
Southwest Community Park	2017	2020	3,900,000.00	100.0%	3,900,000.00	-	-	-		
River Trail right-of-way	2013	2020	810,000.00	100.0%	810,000.00	-	-	-		Delayed
			\$ 59,217,803.56		\$ 25,775,454.87	\$ -	\$ 833,415.19	\$ 833,415.19	\$ 550,695.47	,

^{*} All costs are Net Present Value per CIE adopted March 22, 2011. Includes SPLOST-funded projects.

NOTE: For projects that have been completed and paid for (or are not eligible for impact fee funding), the cells in the "FY2015 Impact Fees Expended" column are shaded out, indicating that no impact fees or additional impact fees will be expended on those projects.

NOTE: For projects that are not 100% impact fee funded, funding may be provided from the General Fund, the Capital Projects Fund, SPLOST or other local taxation sources, as determined during the annual budget adoption process.

^{**} Summarized by park. See Capital Improvements Element adopted March 22, 2011, for project details.

COMMUNITY WORK PROGRAM – ROCKDALE COUNTY, GA 2016 – 2021

Capital Project	Start Year	End Year	Responsible Party	Cost Estimate	Funding Source(s)
Collection Materials Purchase	2016	2021	Conyers-Rockdale Library System Board	\$89,081	93% Impact Fees 7% Local Taxation Sources*
Collection Materials Purchase	2017	2022	Conyers-Rockdale Library System Board	\$91,425	93% Impact Fees 7% Local Taxation Sources*
Collection Materials Purchase	2018	2023	Conyers-Rockdale Library System Board	\$93,749	93% Impact Fees 7% Local Taxation Sources*
Collection Materials Purchase	2019	2024	Conyers-Rockdale Library System Board	\$96,212	93% Impact Fees 7% Local Taxation Sources*
Collection Materials Purchase	2020	2025	Conyers-Rockdale Library System Board	\$98,980	93% Impact Fees 7% Local Taxation Sources*
Collection Materials Purchase	2021	2026	Conyers-Rockdale Library System Board	\$59,306	93% Impact Fees 7% Local Taxation Sources*
New Fire Truck	2020	2020	Rockdale County Fire-Rescue Dept.	\$365,401	63% Impact Fees 37% General Fund
New Fire Truck	2020	2020	Rockdale County Fire-Rescue Dept.	\$365,200	100% Impact Fees

Capital Project	Start Year	End Year	Responsible Party	Cost Estimate	Funding Source(s)
New Fire Truck – Brush Truck	2015	2016	Rockdale County Fire-Rescue Dept.	\$216,939	8% Impact Fees, 92% capital funds
New Fire Station No. 10	2019	2020	Rockdale County Fire-Rescue Dept.	\$1,505,950	100% Impact Fees
Future Station "D"	2021	2022	Rockdale County Fire-Rescue Dept.	\$1,511,923	100% Impact Fees
Black Shoals Park - Renovations and Additions	2013 (ongoing)	2021	Rockdale County Rec. & Maintenance Dept.	\$1,505,275	Max. 60% Impact Fees Min. 40% SPLOST
DeCastro Community Park	2016 (delayed)	2021	Rockdale County Rec. & Maintenance Dept.	\$403,379	Max. 30.8% Impact Fees Min. 69.2% SPLOST
Earl O'Neal Sports Complex	2012 (ongoing)	2022	Rockdale County Rec. & Maintenance Dept.	\$695,907	Max. 35% Impact Fees Min. 65% SPLOST
Dinky Trail	2017	2018	Rockdale County Rec. & Maintenance Dept.	\$1,095,185	100% SPLOST
Black Shoals Connector	2017	2020	Rockdale County Rec. & Maintenance Dept.	\$8,869,070	100% SPLOST
Bonner Park Spur Trail	2008	2019	Rockdale County Rec. & Maintenance Dept.	\$162,920	100% SPLOST

Capital Project	Start Year	End Year	Responsible Party	Cost Estimate	Funding Source(s)
Rockdale River Trail Phase D	2014 (delayed)	2017	Rockdale County Rec. & Maintenance Dept.	\$596,991	Max. 100% Impact Fees
Grimes Street Park - Renovations and Additions	2014 (ongoing)	2018	Rockdale County Rec. & Maintenance Dept.	\$115,694	Max. 100% Impact Fees
Johnson Park	2013 (ongoing)	2019	Rockdale County Rec. & Maintenance Dept.	\$976,319	Max. 55% Impact Fees Min. 45% SPLOST
Milstead Pool – Renovations & Additions	2014 (ongoing)	2018	Rockdale County Rec. & Maintenance Dept.	\$401,845	Max. 24% Impact Fees Min. 76% SPLOST
Northwest Community Park	2017	2025	Rockdale County Rec. & Maintenance Dept.	\$17,300,318	Max. 24% Impact Fees Min. 76% SPLOST
Oglesby Region	2015 (delayed)	2023	Rockdale County Rec. & Maintenance Dept.	\$1,595,982	Max. 82% Impact Fees Min. 18% SPLOST
Parker Rd Community Park - Renovations and Additions	2007 (ongoing)	2023	Rockdale County Rec. & Maintenance Dept.	\$1,698,183	Max. 79% Impact Fees Min. 21% SPLOST
Pine Log Park	2014 (ongoing)	2019	Rockdale County Rec. & Maintenance Dept.	\$496,386	Max. 60% Impact Fees Min. 40% SPLOST
South Rockdale Community Park - Renovations and Additions	2008 (ongoing)	2020	Rockdale County Rec. & Maintenance Dept.	\$481,294	Max. 72.1% Impact Fees Min. 27.9% SPLOST

Capital Project	Start Year	End Year	Responsible Party	Cost Estimate	Funding Source(s)
Shady Grove Park - Renovations and Additions	2013 (ongoing)	2019	Rockdale County Rec. & Maintenance Dept.	\$115,863	100% SPLOST
Southwest Community Park - Improvements	2017	2018	Rockdale County Rec. & Maintenance Dept.	\$5,991,604	Max. 87% Impact Fees Min. 13% SPLOST
American Legion Fields	2018	2020	Rockdale County Rec. & Maintenance Dept.	\$947,893	Max. 100% Impact Fees
Southwest Community Park - Land Acquisition	2017	2020	Rockdale County Rec. & Maintenance Dept.	\$3,900,000	100% Impact Fees
River Trail right-of-way - Land Acquisition	2013 (delayed)	2020	Rockdale County Rec. & Maintenance Dept.	\$810,000	100% Impact Fees

^{*}Local Taxation Sources include but are not limited to the County General Fund, the Capital Projects Fund or other County taxation sources, as determined during the annual budget adoption process, or separate funds of the Conyers-Rockdale Library System.