



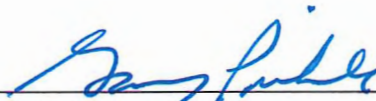
**CITY OF SUGAR HILL
RESOLUTION OF SUBMITTAL**

WHEREAS, the City of Sugar Hill, Georgia has completed a Five Year Short Term Work Program for the period 2009 to 2014.

WHEREAS this Five Year Short Term Work Program was prepared in accordance with the minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989, and a Public Hearing was held on December 9, 2013, at 7:00 p.m. in the City Hall, 5039 West Broad Street, Sugar Hill, GA 30518.

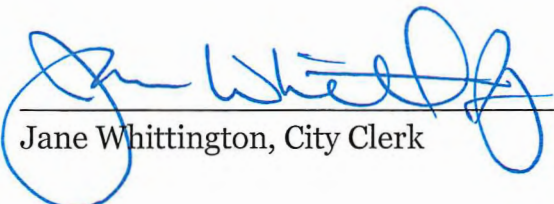
Be it Therefore Resolved that the City of Sugar Hill does hereby submit the Five Year Short Term Work Program 2014 – 2019 to the Atlanta Regional Commission for regional review as per the requirements of the Georgia Planning Act of 1989.

Adopted this 9th day of December, 2013.



Gary Pirkle, Mayor

ATTEST:



Jane Whittington, City Clerk



Project or Activity from Previous STWP	Completed	Currently Underway	Postponed	Not Accomplished	Explanation
<u>Economic Development</u>					
Continue to implement public relations campaign.		X			
Create an inventory of commercial & industrial property suitable for development/redevelopment.		X			
Generate an economic development plan for Sugar Hill that includes branding, marketing, and appropriate business recruitment and support.		X			
<u>Housing</u>					
Develop an inventory of infill residential development and redevelopment opportunities.		X			
Identify areas where housing stock is in need of maintenance/improvement.		X			
Investigate programs to encourage better maintenance of housing.		X			
Begin a property maintenance code enforcement initiative.		X			
<u>Land Use</u>					
Amend Zoning Ordinance and development regulations to reflect the future development strategy.		X			
Continue to implement the recommendations of the LCI Plan.		X			
Develop a masterplan for commercial and industrial development along Buford Highway and Peachtree Industrial Boulevard.			X		This will be part of our economic development initiative in the upcoming plan update.
Coordinate local land use and public facility planning with County and neighboring jurisdictions.		X			
<u>Transportation</u>					
Design and implement streetscape projects within the Town Center District.	2013				
Develop a formal sidewalk/bikeway plan.	2010				Updated annually. Will be integrated into the upcoming full plan update.
Promote the Park & Ride at 985.			X		This will also be part of our economic development initiative in the upcoming plan update.
Actively pursue available State and Federal financial assistance programs.			X		Postponed due to need for accelerated capital improvement deadlines. Will be important component of economic development initiative in the upcoming plan update.
Natural & Cultural Resources					
Continue existing program of code enforcement and development regulation administration.		X			
Enforce the provisions of the Chattahoochee River Tributary Protection Ordinance.		X			
Develop an inventory and perform an assessment of the City's natural, cultural, and historic resources.			X		Postponed due to other projects. Will be another critical element of the community branding and economic development initiative in the upcoming plan update.
Develop marketing campaign/promotional materials advertizing Sugar Hill's greenspace and recreation resources.		X			

Project or Activity from Previous STWP	Completed	Currently Underway	Postponed	Not Accomplished	Explanation
Facilities & Services					
Continue to maintain, operate, review and improve the City's natural gas system.		X			
Continue Sidewalk Improvement Program.		X			
Continue resurfacing streets as needed.		X			
Continue building upgrades to club house.	2012				
Continue to repair and pave cart paths at City golf course.		X			
Replace golf course maintenance equipment as needed.		X			
Exchange golf carts through lease agreement.		X			
Prepare recreation masterplan.		X			
Implement a stormwater utility.	2009				
Develop a drainage masterplan for the City.		X			Stormwater inventory completed in 2013, and updated annually.
Prioritize and implement capital drainage improvements.		X			
Implement Phase I SWMP and District stormwater programs.		X			NPDES Phase I Large MS4 Permit # GAS00135 for 2009-2014 issued June 12, 2009. SWMP Updated annually.
Maintain stormwater system.		X			
Intergovernmental Coordination		X			
Participate in Gwinnett County Planning Committee.	2010				
Work with State to create a public access point / recreational area at the crossing of SR 20 and the Chattahoochee River.		X			

1.1 Short-Term Work Program (2014 - 2019)

City of Sugar Hill Short-Term Work Program				
Activities	Years	Responsible Party	Cost Estimate	Funding Source
Economic Development				
Update marketing materials.	2014	DDA / Planning Dept. / Community Relations	\$1,000	City General Fund
Community branding study.	2014	DDA / Planning Dept. / Community Relations	\$5,000	City General Fund
Identify appropriate business sectors to support from existing inventory.	2014 -2019	DDA / Planning Dept. / Community Relations	Staff Time	City General Fund
Identify opportunities to target appropriate business sectors.	2014 - 2019	DDA / Planning Dept. / Community Relations	Staff Time	City General Fund
Finalize marketing strategy.	2014	DDA / Planning Dept. / Community Relations	\$5,000	City General Fund
Finalize redevelopment strategy.	2014 - 2015	DDA / Planning Dept. / Community Relations	\$10,000	City General Fund
New community initiated development training program.	2014	DDA / Planning Dept. / Community Relations	\$4,200	City General Fund
Implement marketing campaign in coordination with Gwinnett Chamber of Commerce.	2014 - 2019	DDA / Planning Dept. / Community Relations	\$5,000	City General Fund
Housing				
Finalize inventory of infill residential development and redevelopment opportunities.	2014	Planning Dept.	\$5,000	City General Fund
Finalize inventory of housing stock in need of maintenance/improvement.	2014	Planning Dept.	\$5,000	City General Fund
Apply for CDBG Non-Entitlement funds to expand annual housing rehab program.	2014-2019	Planning Dept.	Staff Time	City General Fund
Update nuisance and property maintenance ordinances in accordance with state nuisance statutes.	2014	Planning Dept.	Staff Time	City General Fund

City of Sugar Hill Short-Term Work Program				
Activities	Years	Responsible Party	Cost Estimate	Funding Source
Seek additional funding for housing authority and housing rehab program.	2014-2019	Planning Dept.	Staff Time	City General Fund
Land Use				
Continue updating zoning and development policy to reflect the future development strategy.	2014-2019	Planning Dept.	Staff Time	City General Fund
Develop a strategy to accomplish remaining recommendations in the LCI plan.	2014	Planning Dept.	TBD	City General Fund/DCA/Grants
Identify areas in our development strategy that line up with and contradict regional and county development plans.	2014-2015	Planning Dept.	Staff Time	City General Fund
Identify the development policies for neighboring cities at shared boundaries.	2014-2019	Planning Dept.	Staff Time	City General Fund
Develop a master plan for commercial and industrial development along SR 20, Buford Highway and Peachtree Industrial Boulevard.	2015	Planning Dept.	\$15,000	City General Fund
Transportation				
Conduct inventory of pedestrian and bike facilities.	2015	Planning Dept.	Staff Time	City General Fund
Analyze existing development policies and formulate recommendations to incorporate complete streets and transit oriented development policies.	2014-2019	Planning Dept.	Staff Time	City General Fund
Identify transit oriented development opportunities.	2014-2019	Planning Dept.	Staff Time	City General Fund
Develop master plan(s) for key areas in support of regional transportation opportunities.	2014-2019	Planning Dept.	Staff Time	City General Fund
Natural & Cultural Resources				
Analyze performance of erosion and sedimentation control, stream buffer protection and landscape regulations.	2014-2019	Planning Dept.	Staff Time	City General Fund
Analyze performance of development inspection program.	2014-2019	Planning Dept.	Staff Time	City General Fund
Develop an inventory and perform an assessment of the City's natural, cultural, and historic resources.	2014	Planning Dept.	Staff Time	City General Fund

City of Sugar Hill Short-Term Work Program				
Activities	Years	Responsible Party	Cost Estimate	Funding Source
Continue to incorporate greenspace and recreation resources into marketing strategy.	2014-2019	Planning Dept. / Community Relations	Staff Time	City General Fund
Facilities & Services				
Study Automatic Meter Reading.	2014	Gas Dept.	Staff Time	City General Fund
Natural Gas Fleet Conversion – Meter Readers & Inspections	2014-2019	Administration / Gas Dept. / Planning Dept.	\$125,000	City General Fund
Infill gas distribution network. Looping and backfeeding.	2014-2019	Gas Dept.	\$65,000	City General Fund
Connect gaps in the sidewalk network.	2014-2019	Street Dept.	\$100,000/yr	SPLOST/City General Fund
Integrate recreation master plan into comp plan update.	2014-2015	Recreation Dept. / Planning Dept.	Staff Time	City General Fund
Develop a drainage master plan & integrate into comp plan update.	2014	Planning Dept.	Staff Time	Stormwater Utility
TMDL plan update.	2014	Planning Dept.	Staff Time	Stormwater Utility
Water quality retrofits for existing flood control devices.	2014-2019	Stormwater Dept.	\$20,000/yr	Stormwater Utility
Finalize / prioritize implementation of capital drainage improvements & system maintenance.	2014-2019	Stormwater Dept.	\$110,000/yr	Stormwater Utility
2014 NPDES Phase 1 permit renewal.	2014	Planning Dept.	Staff Time	General Fund
Intergovernmental Coordination				
Continue investing in Partnership Gwinnett initiative.	2014-2019	Administration/ Planning Dept. / Community Relations	Staff Time	General Fund
Coordinate with Gwinnett County and City of Buford on TMDL plan implementation.	2014-2019	Planning Dept. / Stormwater Dept.	Staff Time	General Fund
Research possible collaborative opportunities with County code enforcement.	2014-2019	Planning Dept.	Staff Time	General Fund
Coordinate pedestrian and bike planning efforts with Suwanee, Buford and Gwinnett County.	2014-2019	Planning Dept.	Staff Time	General Fund